



**HOLDINGFORD PUBLIC SCHOOLS – ISD #738**  
**PO Box 250, 900 5<sup>th</sup> St, Holdingford MN 56340**

Chris Swenson, Ed. D.  
Superintendent  
320-746-2196

Angela Safran  
Secondary Principal  
320-746-4309

Jim Stang  
Elementary Principal  
320-746-4461

Beth Heinze  
Business Manager  
320-746-4306

**REGULAR SCHOOL BOARD MEETING**  
**NOTE DATE    THURSDAY, AUGUST 20, 2020 6:00PM**  
**HIGH SCHOOL MEDIA CENTER USING SOCIAL DISTANCING SEATING**

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL.**
- 2. APPROVAL OF AGENDA**
- 3. CONSENT AGENDA.**
  - 3.1. Approval of the Minutes.
  - 3.2. Approval of the Bills.
  - 3.3. Approval of Electronic Transfers.
  - 3.4. Acknowledgement of the Treasurer’s Report for July.
  - 3.5. Approval of Policy 602 Organization of School Calendar and School Day.
  - 3.6. Approval of Policy 624 Online Learning Options.
  - 3.7. Approval of Policy 904 Distribution of Materials on School District Property by Non-school Persons.
  - 3.8. Approval of Policy 806 Crisis Management Policy and Form 806.
  - 3.9. Approve Lane Change for Wendi Clark from BS30 Step 3 to BS40 Step 3.
  - 3.10. Authorization to hire Madeline Christensen for Dive Coach.
  - 3.11. Authorization to hire Alexandra Szczech for Early Childhood ESY Summer School Teacher.
- 4. CITIZEN PARTICIPATION**

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

**Priorities**

*Holdingford Schools will offer a curriculum that is relevant, up to date, and aligned with state standards.  
We will offer a wide variety of electives and support students at all grade levels.  
We will be fiscally responsible and maintain a strong culture of open communication.*

## 5. REPORTS

- 5.1. Building Update.
- 5.2. Superintendent's Report.
- 5.3. Principals' Reports.
- 5.4. BSED Report.
- 5.5. Business Manager Report.

## 6. BUSINESS

- 6.1. Approve Change Orders.
- 6.2. Approve Policy 808 COVID-19 FACE COVERING POLICY.
- 6.3. Adopt Holdingford Public School Resolution of Base Learning Model for the 2020-2021 School Year and Other COVID-19 Related Matters.
- 6.4. **Designation of Identified Official with Authority for the MDE External User Access Recertification System**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Chris Swenson to act as the Identified Official with Authority (IOwA) and Linda Zapzalka to act as the IOwA to add and remove names only for Holdingford Public School District 0738-01. (On roll call vote)

## 7. PERSONNEL

- 7.1. Authorization to hire Gerry Johannes Bus Driver for AM Route.
- 7.2. Authorization to hire Dawna Anderson Bus Driver for AM and PM Route.
- 7.3. Authorization to hire Melyssa Sakry for .4 Preschool 3's Teacher.
- 7.4. Approve Substitute Rates for 2020-2021.

## 8. ANNOUNCEMENTS & FUTURE MEETING DATES

- 8.1. Board Work Session Sept. 2, 2020 @ 6:00 PM in LMC.
- 8.2. POC meeting Sept. 9, 2020 @ 8:00 AM in Board Room.
- 8.3. Regular School Board meeting Sept. 16, 2020 @ 6:00 PM in LMC.

## 9. ADJOURN

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