



**HOLDINGFORD PUBLIC SCHOOLS – ISD #738**  
**PO Box 250, 900 5<sup>th</sup> St, Holdingford MN 56340**

Chris Swenson, Ed. D.  
Superintendent  
320-746-2196

Tim Wege  
Secondary Principal  
320-746-4309

Jim Stang  
Elementary Principal  
320-746-4461

Garrity Gerber  
Business Manager  
320-746-4306

**REGULAR SCHOOL BOARD MEETING**  
**WEDNESDAY, AUGUST 16, 2023**  
**5:00 PM**  
**HIGH SCHOOL MEETING ROOM**

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. CONSENT AGENDA.**
  - 3.1. Approval of the Minutes.
  - 3.2. Approval of the Bills.
  - 3.3. Approval of the Electronic Transfers for July 2023.
  - 3.4. Acknowledgement of the Treasurer’s Report.
  - 3.5. Call for a Special Closed meeting to follow the September 20, 2023 Regular Board Meeting.
  - 3.6. Approval of Policy 504 Student Dress and Appearance.
  - 3.7. Approval of Policy 620 Credit For Learning.
  - 3.8. Approval of Policy 621 Literacy And the Read Act.
  - 3.9. Approval of Policy 624 Online Instruction.
  - 3.10. Accept the following donations: \$1,000 from American Legion to the Gift of Sight for vision screening machine, \$11,360 from Pheasants Forever to Trap Team, \$500 from Polar Tank (Engineered Transportation) to Trap Team.
  - 3.11. Accept the resignation from KidZone Assistant Hannah Winter, last day 8/22/23.
  - 3.12. Accept the resignation from KidZone Assistant Breanne Skroch, last day 8/29/23.
  - 3.13. Accept the resignation from KidZone Assistant Abigail Lampert, last day 8/15/23.
  - 3.14. Accept the resignation from KidZone Assistant Kylee Skwira last day 5/31/23.
  - 3.15. Authorization to change the October School Board Meeting date from 10/18/23 to 10/11/23.

#### **4. CITIZEN PARTICIPATION**

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best
- The board will not allow personnel to be discussed during the meeting due to data privacy rules. If you have concerns, they should be directed to the Superintendent's office.

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

#### **5. REPORTS**

- 5.1. Superintendent’s Report.
- 5.2. Principals’ Reports.
- 5.3. BSED Report.
- 5.4. Business Manager Report.

#### **6. BUSINESS**

- 6.1. Adopt the Resolution for Designation of the Identified Official with Authority for Education Identity and Access Management.
- 6.2. Adopt the Resolution Relating To The Election Of School Board Members And Calling The School District General Election.
- 6.3. Adopt the Resolution Establishing The Stearns County Board As The Mail Ballot And Absentee Ballot Board For The 2023 ISD #738 School Board Election.
- 6.4. Approve the 2023-2024 Student Activity and District Fee Schedule.
- 6.5. Approve the Substitute rates of pay as presented.
- 6.6. Review of Safe Learning Plan.
- 6.7. Approve Policy 506 Form, The Discipline Complaint Procedure Form.

#### **7. PERSONNEL**

- 7.1. Authorization to hire Darcy Schmitz for an Elementary Para position.

#### **8. ANNOUNCEMENTS & FUTURE MEETING DATES**

- 8.1. Work Session September 6, 2023 @ 6:00 PM in the HS Meeting Room.
- 8.2. School Board Meeting September 20, 2023 @ 6:00 PM in the HS Meeting Room.
- 8.3. School Board Closed Meeting following the September 20, 2023 Board Meeting.

#### **9. ADJOURN**