

ISD #738
Board Work Session Meeting Minutes
April 5, 2017

Work Session of the School Board of ISD #738 was called to order in the Board Room at 6:00 PM by Chair Higgins.

Present: Mike Higgins, Ali Kruger, Dale Streit, Pat Meier, Ben Christensen, Todd Smith, Russ Wolter

Absent: None. Dale Streit left at 6:58 PM

Also attending: Superintendent Chris Swenson, Secondary Principal Brian Silbernack, Elementary Principal Jim Stang and Business Manager Beth Heinze.

Mr. Swenson updated the Board on the Bid opening for the HVAC Renovation and Locker Room/Toilet Upgrades. Seven bids were received. Bid will be brought to the Board for approval on April 19th.

Mr. Swenson opened discussion on budget.

Ms. Heinze presented revenue assumptions including 16-17 revised revenues and 17-18 revenue projections. She also reviewed projections on year-end fund balances for 16-17 to be approximately 2.70% and 17-18 to be approximately 1% with no new revenue. The administration is following legislation to determine any increase in revenue from the state. The Board fund balance goal is 8%.

Next student enrollment numbers were analyzed to determine staffing needs for 17-18.

Discussion ensued on curriculum needs, department requests, capital requests, and technology three-year plan for replacement of outdated equipment.

Ms. Heinze presented the Long Term Facility Maintenance spreadsheet showing building and grounds items to be covered with the LTFM money over the next two years. She also presented grounds and custodial equipment requests and outdoor athletic complex maintenance, repairs, and upgrades.

Mr. Swenson concluded the meeting summarizing the many needs in planning for the future with an already tight budget. An Operating levy may be considered for November 2017. Russ Wolters asked for historical levy data and year-to-year tax impact. Ms. Heinze will gather the information from Ehlers. The administration will do some more work prioritizing needs to come up with recommendations for the Board moving forward.

A additional Work Session is scheduled for April 26th, 6:00 PM in the Board Room.

Mr. Higgins entertained a motion to adjourn at 7:50 PM. Motion by Smith, second by Christensen. Motion carried. All In Favor.

Respectfully submitted by
Clerk Ben Christensen