



**HOLDINGFORD PUBLIC SCHOOLS – ISD #738**  
**PO Box 250, 900 5<sup>th</sup> St, Holdingford MN 56340**

Chris Swenson, Ed. D.  
Superintendent  
320-746-2196

Kevin Beehler  
Secondary Principal  
320-746-4309

Jim Stang  
Elementary Principal  
320-746-4461

Garrity Gerber  
Business Manager  
320-746-4306

**REGULAR SCHOOL BOARD MEETING**  
**WEDNESDAY, DECEMBER 20, 2023 6:00 PM**  
**High School Meeting Room**

- 1. 6:00 PM OPEN THE TRUTH AND TAXATION HEARING.**
- 2. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL.**
- 3. APPROVAL OF AGENDA.**
- 4. CONSENT AGENDA.**
  - 4.1. Approval of the Minutes.
  - 4.2. Approval of the Bills.
  - 4.3. Approval of Electronic Transfers for November 2023.
  - 4.4. Acknowledgement of the Treasurer’s Report for November 2023.
  - 4.5. Approval of Winter Community Education Instructors.
  - 4.6. Authorization to hire Dan Talberg for 7th Grade Girls Basketball Coach at Cat. 8 Step 10.
  - 4.7. Approval to add Para time: Lori Arceneau added 15 min. to AM start time retroactive to the start of the school year; Ema Hartung & Melissa Hartung add 15 min. to AM start time & PM end time retroactive to the start of the school year.
  - 4.8. Approval of lane change for Jill Schmitt from MS20 to MS30 to be effective at the start of quarter 3 2023-2024 school year.
  - 4.9. Approval of lane change for Hannah Carlson from MS to MS10 to be effective at the start of quarter 3 2023-2024 school year.
  - 4.10. Accept the following donations: \$1500 to FFA from the FFA alumni, \$1,136.24 in Coborn's cash to be split between the High School and Elementary principal activity accounts, \$3,250 from the American Legion to Elementary Social Worker fund for Christmas Gifts to identified students, \$50 from Pleasureland to the HS principal activity account, \$453.85 from PTA to fund the Fall Festival and Preschool Picnic, \$1,500 from the city of Holdingford to Community Education, \$500 from Magnifi Financial to the HS principal activity fund, \$20,000 from the Booster Club.

**5. CITIZEN PARTICIPATION**

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

## **6. REPORTS**

- 6.1. Benton Stearns Education District Presentation .
- 6.2. Superintendent's Report.
- 6.3. Student Board Report.
- 6.4. Principals' Reports.
- 6.5. Business Manager Report.

## **7. BUSINESS**

- 7.1. Certify Tax Levy 2023, payable 2024.
- 7.2. Adopt the Resolution Establishing Combined Polling Places For Multiple Precincts.
- 7.3. Discuss the stipend for supervision of after-school activities.
- 7.4. First reading of Policy 606.5 Library Materials including Reconsideration Form.
- 7.5. First reading of Policy 413 Harassment And Violence.
- 7.6. First reading of Policy 507 Corporal Punishment And Prone Restraint.
- 7.7. Approval of Policy 506 Student Discipline.
- 7.8. Approval of Policy 620 Credit for Learning.
- 7.9. Discuss Board Committee Assignments.

## **8. PERSONNEL**

- 8.1. Approve the 2023-2024 & 2024-2025 Work Agreement with the Health Office Assistant Kaitlyn Thell.
- 8.2. Approve the 2023-2024 & 2024-2025 Work Agreement with the District Administrative Assistant Linda Zapzalka.
- 8.3. Approve the 2023-2024 & 2024-2025 Work Agreement with the Elementary Principal Jim Stang.
- 8.4. Approve the 2023-2024 & 2024-2025 Work Agreement with the Custodians.
- 8.5. Approve the 2023-2024 & 2024-2025 Work Agreement with Education Holdingford.
- 8.6. Authorization to hire Melyssa Sakry for a First Grade Teacher LTS from approximately 12/18/2023-2/22/2024 at MS Step 8.

## **9. ANNOUNCEMENTS & FUTURE MEETING DATES**

- 9.1. Special meeting to seat new Board Members Jan. 3, 2024 @ 6:00 PM in HS Meeting Rm.
- 9.2. MSBA Leadership Conference Jan. 11 & 12, 2024.
- 9.3. Organizational School Board meeting January 17, 2024 @ 6:00 PM in HS Meeting Rm.

## **10. ADJOURN**