

Holdingsford Public Schools

2023-2024

DISCIPLINE COMPLAINT PROCEDURE

It is the goal of Independent School District 738 to maintain a learning and working environment that is safe for students and staff. All students have the right to an education and the right to learn.

The discipline policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district.

Students, parents and other guardians, and school staff may file a Discipline Complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

When submitting a complaint, please follow the procedures listed below;

1. Please submit any additional information related to the discipline complaint.

2. Holdingsford Public Schools will begin an investigation into the complaint within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record.

3. After the investigation is completed, we will provide a written determination to the complainant that addresses each allegation and contains findings and conclusions.

4. If the investigation finds the requirements of Minnesota Statutes, sections 121A.40 to 121A.61, including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future;

5. and prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

6. Please submit the complaint for to:

Chris Swenson - Superintendent
chris.swenson@isd738.org
900 5th St. PO Box 250
Holdingford, MN 56340
320-746-4308