



**HOLDINGFORD PUBLIC SCHOOLS – ISD #738**  
**PO Box 250, 900 5<sup>th</sup> St, Holdingford MN 56340**

Chris Swenson, Ed. D.  
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Secondary Principal  
320-746-4309

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Business Manager  
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**REGULAR SCHOOL BOARD MEETING**  
**WEDNESDAY, FEBRUARY 19, 2025**  
**HIGH SCHOOL MEETING ROOM**  
**6:00 PM**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. CONSENT AGENDA.**

- 3.1. Approval of the Minutes.
- 3.2. Approval of the Bills.
- 3.3. Approval of the Electronic Transfers for Jan. 2025.
- 3.4. Acknowledgment of the Treasurer's Report, balance per books as of 1/31/2025 was \$5,195,384.80.
- 3.5. Approval of a lane change from BS40 to MS effective at the start of Qtr. 3 of FY25 for Marian Lyngaard.
- 3.6. Approval of a lane change from BS to BS10 effective at the start of Qtr. 3 of FY25 for Amanda McDonough.
- 3.7. Accept resignation from KidZone Assistant Natalie Sobania effective 1/9/2025.
- 3.8. Accept Donation from: \$50 From PTA to Art Club, \$35.50 from Box Tops to the Elementary Activity Fund, \$26.90 from Box Tops to the HS Activity Fund, \$1000 from the Lions Club to the Backpack Fund, \$500 from the Lions to Trap Shooting, \$1000 from the American Legion to Trap Shooting, \$30,000 from Booster Club (2 donations, \$5000 and then \$25,000), Donation from WalMart in Little Falls of Seeds, Seed starter kits, Jiffy pots, at least 3 Grow lights and many more items too numerous to list estimated to be \$2,500 in value, Holdingford food shelf for \$617.92. \$100 for preschool snacks and \$517.92 for covering the cost of Kids' Zone milk over the summer and Blattner Energy to the Ag Shop of 560 new cans of spray paint at roughly \$6/can, estimated to be at least \$3,360 in paint.

**4. CITIZEN PARTICIPATION**

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best
- The board will not allow personnel to be discussed during the meeting due to data privacy rules. If you have concerns, they should be directed to the Superintendent's office.

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the

School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

## 5. **REPORTS**

- 5.1. Superintendent's Report.
- 5.2. Student Board Representative Report.
- 5.3. Principals' Reports.
- 5.4. BSED Report.
- 5.5. Business Manager Report

## 6. **BUSINESS**

- 6.1. Approval of the 2025 Board Committee Assignments.
- 6.2. First Reading of revised Policy 503 Student Attendance.
- 6.3. First Reading of revised Policy 524 Internet and Technology Acceptable Use and Safety Policy.
- 6.4. First Reading of NEW Policy 524.5 Personal Electronic Communication Devices.
- 6.5. Adopt the Resolution for Adoption of the 2025-2030 Strategic Plan as presented.
- 6.6. Approval to add a March 5, 2025 Board Work Session to the Board Calendar.
- 6.7. Approval of the New Course Proposal Physiology of Physics in Sports or Sports Science.
- 6.8. Approval of the New Course Proposal Introduction to Art.

## 7. **PERSONNEL**

- 7.1. Authorization to hire Rebecca Fiedler for the Secondary Family & Consumer Science Teacher position at BS40 Step 6 starting with the 2025/2026 school year.
- 7.2. Accept the Letter of Resignation from Elementary SPED Teacher Melyssa Sakry effective at the end of the 2024/2025 school year.
- 7.3. Approval of a seven day Paternal Leave for Secondary Math Teacher Chad Haugen starting 4/3/2025 to 4/11/2025.
- 7.4. Accept Letter of Intent to Negotiate from Custodians International Union of Operating Engineers Local Union No. 70.
- 7.5. Accept Letter of Intent to Negotiate from Education Assistants International Union of Operating Engineers Local Union No. 70.
- 7.6. Approval of FMLA Leave for Kate Korte from 8/25/2025-11/16/2025.

## 8. **ANNOUNCEMENTS & FUTURE MEETING DATES**

- 8.1. Board Work Session March 5, 2025 @ 6:00 PM in the HS Meeting Room.
- 8.2. School Board Meeting March 19, 2025 @ 6:00 PM in the HS Meeting Room.

## 9. **ADJOURN**