



**HOLDINGFORD PUBLIC SCHOOLS – ISD #738**  
**PO Box 250, 900 5<sup>th</sup> St, Holdingford MN 56340**

Chris Swenson, Ed. D.  
Superintendent  
320-746-2196

Brian Silbernack  
Secondary Principal  
320-746-4309

Jim Stang  
Elementary Principal  
320-746-4461

Beth Heinze  
Business Manager  
320-746-4306

**HOLDINGFORD PUBLIC SCHOOLS**  
**WORK SESSION AGENDA**  
**WEDNESDAY, Jan. 18, 2017**  
**Time 5:00 P.M.**  
**HOLDINGFORD DISTRICT BOARD ROOM**  
**HOLDINGFORD, MN**

1. Review Facility Project Revisions

**REGULAR SCHOOL BOARD MEETING**  
**WEDNESDAY, January 18, 2017 6:00pm**  
**HIGH SCHOOL MEDIA CENTER**

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. ORGANIZATION OF THE BOARD**
  - 3.1. Election of Officers for 2017
    - 3.1.1. Chairperson
    - 3.1.2. Vice Chairperson
    - 3.1.3. Clerk
    - 3.1.4. Treasurer
  - 3.2. Establish Board Calendar.
  - 3.3. Establish Salaries for the Board.
  - 3.4. Establish Mileage Rate.
  - 3.5. Designation of Official Newspaper.
  - 3.6. Designation of Official Depository.
  - 3.7. Authorization to use Facsimile Signatures.

**Priorities**

*Holdingford Schools will offer a curriculum that is relevant, up to date, and aligned with state standards.  
We will offer a wide variety of electives and support students at all grade levels.  
We will be fiscally responsible and maintain a strong culture of open communication.*

- 3.8. Authorize District Adm. Assistant to Perform certain Duties of the Clerk.
- 3.9. Authorize Superintendent of Schools to sign contracts & service agreements in amounts less than \$10,000.
- 3.10. Authorize Business Manager as Treasurer's Designee.
- 3.11. Motion Authorizing Board to provide meals, coffee, & light refreshments to visitors.
- 3.12. Endorse Legal Advisors for the District.
- 3.13. Participation in Title Programs.
- 3.14. Establish Board Committee Assignments.

#### **4. CONSENT**

- 4.1. Minutes.
- 4.2. Approval of the Bills.
- 4.3. Approval of Electronic Transfers.
- 4.4. Treasurer's Report for December.

#### **5. CITIZEN PARTICIPATION**

The School Board welcomes input from community members and staff. A "Citizen Participation" time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

#### **6. REPORTS**

- 6.1. Fred Nolan MREA Report.
- 6.2. Superintendent's Report.
- 6.3. Student School Board Representative Report.
- 6.4. Principals' Reports.
- 6.5. Business Manager Report.
- 6.6. BSED Report.

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## 7. BUSINESS

- 7.1. Approve Resolution to Reduce Expenditures for 2017-2018.
- 7.2. Approve contract with BerganKDV, LTD for auditing services for the District for the next three years.
- 7.3. First Reading of Policy 506 Student Discipline.
- 7.4. Publishing a summary of the minutes.
- 7.5. Approval of 2017-2018 and 2018-2019 School Calendars.

## 8. PERSONNEL

- 8.1. Hire Kristen Klemmer Elementary SPED Paraprofessional.
- 8.2. Approve Lane Changes.
- 8.3. Approval to Post for ELL Instructor.
- 8.4. Hire SPED Van Driver Richard Koehn AM & PM Route
- 8.5. Approve to post for additional SPED Van Driver for AM & PM route starting mid January.

## 9. ANNOUNCEMENTS & FUTURE MEETING DATES

- 9.1. Acknowledge Donations.
- 9.2. Upcoming calendar of events.
- 9.3. Board Work Session January 25, 2017 @ 6:00 PM in Board Room.
- 9.4. Board Work Session February 1, 2017 @ 6:00 PM in Board Room.
- 9.5. Meet & Confer meeting on February 8, 2017 @ 3:15 PM in Board Room.
- 9.6. Regular School Board meeting on February 8, 2017 @ 6:00 PM in LMC.

## 10. ADJOURN

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