



**HOLDINGFORD PUBLIC SCHOOLS – ISD #738**  
**PO Box 250, 900 5<sup>th</sup> St, Holdingford MN 56340**

Chris Swenson, Ed. D.  
Superintendent  
320-746-2196

Angela Safran  
Secondary Principal  
320-746-4309

Jim Stang  
Elementary Principal  
320-746-4461

Beth Heinze  
Business Manager  
320-746-4306

**ORGANIZATIONAL SCHOOL BOARD MEETING**  
**MONDAY, JANUARY 14, 2019 5:00pm**  
**HIGH SCHOOL MEDIA CENTER**

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2. OATH OF OFFICE**
- 3. APPROVAL OF AGENDA**
- 4. ORGANIZATION OF THE BOARD**
  - 4.1. Election of Officers for 2019
    - 4.1.1. Chairperson
    - 4.1.2. Vice Chairperson
    - 4.1.3. Clerk
    - 4.1.4. Treasurer
  - 4.2. Establish Board Calendar.
  - 4.3. Establish Salaries for the Board.
  - 4.4. Establish Mileage Rate.
  - 4.5. Designation of Official Newspaper.
  - 4.6. Designation of Official Depository.
  - 4.7. Authorization to use Facsimile Signatures.
  - 4.8. Authorize District Adm. Assistant to Perform certain Duties of the Clerk.
  - 4.9. Authorize Superintendent of Schools to sign contracts & service agreements in amounts less than \$10,000.
  - 4.10. Authorize Business Manager as Treasurer’s Designee.

**Priorities**

*Holdingford Schools will offer a curriculum that is relevant, up to date, and aligned with state standards.  
We will offer a wide variety of electives and support students at all grade levels.  
We will be fiscally responsible and maintain a strong culture of open communication.*

- 4.11. Authorizing Board to provide meals, coffee, & light refreshments to visitors.
- 4.12. Endorse Legal Advisors for the District.
- 4.13. Participation in Title Programs.
- 4.14. Establish Board Committee Assignments.

## 5. **CONSENT**

- 5.1. Minutes.
- 5.2. Approval of the Bills.
- 5.3. Approval of Electronic Transfers.
- 5.4. Approve of Lane Change Requests.
- 5.5. Approval of Advisors/Coaches.

## 6. **CITIZEN PARTICIPATION**

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

## 7. **REPORTS**

- 7.1. Superintendent’s Report.
- 7.2. Student Representative Report
- 7.3. Principals’ Reports.
- 7.4. Business Manager Report.
- 7.5. BSED Report.

## 8. **BUSINESS**

- 8.1. Approve the Resolution Relating to \$10,775,000 General Obligation School Building Bonds, Series 2019A; Authorizing The Issuance, Awarding The Sale, Prescribing The Form And Details And Providing For The Payment Thereof.

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- 8.2. Treasurer's Report for December.
  - 8.3. Adopt the Professional Staff Seniority List.
  - 8.4. Approve contract with MLA Architects, Inc, General Corporation.
  - 8.5. Approve Flooring Proposal with Hennen Floor Covering, Inc. \$15,350.95 for 5 classrooms and the 3/4 pod hallway.
  - 8.6. Building Planning Update.
  - 8.7. Accept and Award the Base Bid for High School Roof sections 1, 2, 3, 4, 5, 6, 8 and the Elementary School Roof sections 14, 15, 16, 17, 18, 19, 20, 21 and 22 to Granite City Roofing Company – St Cloud, MN with a Base Bid total of \$2,539,700.
- 9. PERSONNEL**
- 9.1. Accept resignation from Rachel Schwartz, Kid Zone Assistant effective Jan. 24, 2019.
  - 9.2. Approve maternity leave for Marian Lyngaard from approximately May 6, 2019 and for the remainder of the 2018-2019 school year.
  - 9.3. Approve Medical Leave for Mindy Arnzen with an anticipated return date of Feb. 25, 2019.
- 10. ANNOUNCEMENTS & FUTURE MEETING DATES**
- 10.1. Acknowledge Donations.
  - 10.2. Upcoming calendar of events.
  - 10.3. Jan. 24, 2019 @ 8:00 AM POC meeting in Board Room.
  - 10.4. Board Work Session Feb. 6, 2019 @ 6:00 PM in Board Room.
  - 10.5. Meet & Confer meeting on February 20, 2019 @ 3:15 PM in Board Room.
  - 10.6. Regular School Board meeting on February 20, 2019 @ 6:00 PM in LMC.
- 11. ADJOURN**

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