



HOLDINGFORD PUBLIC SCHOOLS – ISD #738
PO Box 250, 900 5th St, Holdingford MN 56340

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Business Manager
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ORGANIZATIONAL SCHOOL BOARD MEETING
WEDNESDAY, JANUARY 17, 2024
HIGH SCHOOL MEETING ROOM

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. ORGANIZATION OF THE BOARD**

3.1. Election of Officers for 2024.

3.1.1. Chairperson

3.1.2. Vice Chairperson

3.1.3. Clerk

3.1.4. Treasurer

3.2. Establish Board Calendar.

3.3. Establish Salaries for the Board.

3.4. Establish Mileage Reimbursement at Federal (IRS) Rate.

3.5. Establish Meal Reimbursement Rate to follow the State of MN's Commissioner's Plan.

3.6. Designation of Official Newspaper.

3.7. Designation of Official Depository.

3.8. Authorization to use Facsimile Signatures.

3.9. Authorize District Adm. Assistant to Perform certain Duties of the Clerk.

3.10. Authorize Superintendent of Schools to sign contracts & service agreements in amounts less than \$20,000.

3.11. Authorize Business Manager as Treasurer's Designee.

3.12. Authorizing Board to provide meals, coffee, & light refreshments to visitors.

3.13. Endorse Legal Advisors for the District.

3.14. Participation in Title Programs.

3.15. Establish Board Committee Assignments.

4. CONSENT AGENDA.

- 4.1. Approval of the Minutes.
- 4.2. Approval of the Bills.
- 4.3. Approval of the Electronic Transfers for Dec. 2023.
- 4.4. Acknowledgment of the Treasurer's Report, balance per books as of 12/30/2023 was \$6,132,600.39.
- 4.5. Approval of Lane Change from BS10 to BS20 for Lydia Sailor effective start of qtr 3.
- 4.6. Approval of Lane Change from BS to BS20 for Michelle Schumer effective start of qtr 3.
- 4.7. Approval of Lane Change from BS to BS10 for Hunter Ahrens effective start of qtr 3.
- 4.8. Approval of Lane Change from BS to BS30 for Emily Wolter effective start of qtr 3.
- 4.9. Approval of Policy 413 Harassment And Violence.
- 4.10. Approval of Policy 507 Corporal Punishment And Prone Restraint.
- 4.11. Accept Donation from Cherry Berry of \$250 worth of gift certificates to the middle school/ high school PBIS Team, \$500 Stearns Electric to HS Activity account, \$50 to Swimming from Bowlus American Legion, and \$25,000 from the Husker Athletic Booster Club.

5. CITIZEN PARTICIPATION

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best
- The board will not allow personnel to be discussed during the meeting due to data privacy rules. If you have concerns, they should be directed to the Superintendent's office.

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

6. REPORTS

- 6.1. Superintendent's Report.
- 6.2. Student Board Representative Report
- 6.3. Principals' Reports.
- 6.4. BSED Report.
- 6.5. Business Manager Report

7. BUSINESS

- 7.1. Approve District Certified Staff Seniority List for 2023-2024.

7.2. Adopt the Resolution Filling A School Board Vacancy By Appointment.

7.3. Enter into an agreement with AIM Electronics to furnish and install a new swimming scoreboard, baseball scoreboard, and softball scoreboard.

8. PERSONNEL

8.1. Accept the resignation from Brianna Rudolph from her Tech position with her last day being 1/18/2024.

9. ANNOUNCEMENTS & FUTURE MEETING DATES

9.1. Meet & Confer Meeting February 21, 2024 @ 3:15 PM in the HS Board Room

9.2. School Board Meeting February 21, 2024 @ 6:00 PM in the HS Meeting Room.

10. ADJOURN