



HOLDINGFORD PUBLIC SCHOOLS – ISD #738
PO Box 250, 900 5th St, Holdingford MN 56340

Chris Swenson, Ed. D.
Superintendent
320-746-2196

Tom Cooper
Secondary Principal
320-746-4309

Jim Stang
Elementary Principal
320-746-4461

Garrity Gerber
Business Manager
320-746-4306

ORGANIZATIONAL SCHOOL BOARD MEETING
WEDNESDAY, JANUARY 21, 2026
MEETING ROOM
6:00 PM

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. ORGANIZATION OF THE BOARD**
 - 3.1. Election of Officers for 2026.
 - 3.1.1. Chairperson
 - 3.1.2. Vice Chairperson
 - 3.1.3. Clerk
 - 3.1.4. Treasurer
 - 3.2. Approval of 2026 Board Calendar.
 - 3.3. Establish Salaries for the Board.
 - 3.4. Establish Mileage Reimbursement at Federal (IRS) Rate.
 - 3.5. Establish Meal Reimbursement Rate to follow the State of MN's Commissioner's Plan.
 - 3.6. Designation of Star Post as Official Newspaper.
 - 3.7. Designation of Official Depository. Versa USA Bank Holdingford, MN Trust, & MN School District Liquid Assets Fund. The motion should also state that the Superintendent / Business Manager is authorized to make deposits
 - 3.8. Authorization to use Facsimile Signatures.
 - 3.9. Authorize District Adm. Assistant to Perform certain Duties of the Clerk.
 - 3.10. Authorize Superintendent of Schools to sign contracts & service agreements in amounts less than \$20,000.
 - 3.11. Authorize Business Manager as Treasurer's Designee.
 - 3.12. Authorizing Board to provide meals, coffee, & light refreshments to visitors.
 - 3.13. Endorse the Firm of Jovanovich, Dege, Athmann, PA of St. Cloud with Susan Dege as our

Legal Counsel as Legal Advisors for the District.

3.14. Grant participation in Title Programs I, II, and IV. The Superintendent is the LEA Rep and the The Elementary Principal is authorized as the contact person.

3.15. Establish Board Committee Assignments.

4. **CONSENT AGENDA.**

4.1. Approval of the Minutes.

4.2. Approval of the Bills.

4.3. Approval of the Electronic Transfers for Dec. 2025.

4.4. Acknowledgment of the Treasurer's Report, balance per books as of 12/31/2025 was \$5,978,781.72.

4.5. Approve lane change for Amanda McDonough from BS20 to BS30 to be effective at the start of FY26 Qtr. 3.

4.6. Approve lane change for Abby Myers from BS10 to BS20 to be effective at the start of FY26 Qtr. 3.

4.7. Approve lane change for Nathan Anderson from MS to MS10 to be effective at the start of FY26 Qtr. 3.

4.8. Approve lane change for Grace Gerads from BS to BS10 to be effective at the start of FY26 Qtr. 3.

4.9. Accept Donation from: \$5,000 from Bowlus Fire Department to Community Ed, \$100 from the Kylee Fussy Family, \$50 From Karen Kostreba and \$100 from Sam Scepaniak to the Elementary Social Worker, \$1000 from Two Rivers to Trap, \$4000 from Two Rivers to Band, \$500 from E Martini to Elementary Social Worker, \$300 from St. Wendel Sportsmans Club to Wrestling.

5. **CITIZEN PARTICIPATION**

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best
- The board will not allow personnel to be discussed during the meeting due to data privacy rules. If you have concerns, they should be directed to the Superintendent's office.

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

6. **REPORTS**

6.1. Superintendent's Report.

6.2. Student Board Representative Report.

- 6.3. Elementary Principal Report.
- 6.4. Secondary Principal Report.
- 6.5. BSED Report.
- 6.6. Business Manager Report.

7. BUSINESS

- 7.1. Approve District Certified Staff Seniority List for 2025-2026.
- 7.2. Approve the contract with Systematic Technologies for the building re-cabling project to take place during the summer of 2026, at a cost not-to-exceed \$133,354.00. The District will be reimbursed 60% of this cost by erate.

8. PERSONNEL

- 8.1. Approve Retirement Resignation from Roseanne Feia, Food Service Cook effective 1/4/2026.
- 8.2. Approve Retirement Resignation from Mary Wallenstein Custodian effective 1/2/2026.
- 8.3. Authorization to hire Carson Bettcher for the District Technology Director position with a start date of 1/1/2026.
- 8.4. Authorization to hire Makenna Stanoch for a Kids' Zone Assistant position with a start date of 1/9/2026.
- 8.5. Authorization to hire Chad Panek for a full-time Evening Custodial position with a start date of 12/17/2025.
- 8.6. Authorization to hire Lindsay Kehl for a Long Term Substitute School Counselor position from approximately 3/9/2026 to 5/19/2026.
- 8.7. Approve the Work Agreement with Jason Bruns, Activities Director/Dean of Students for FY26 and FY27.
- 8.8. Authorization to hire Brody Anderson for the Head Football Coach position.
- 8.9. Approve a Child Care Leave Request from Marian Lyndgaard, Secondary Art Teacher for the spring semester of the 2026–27 school year.

9. ANNOUNCEMENTS & FUTURE MEETING DATES

- 9.1. Work Session February 4, 2026 @ 6:00 PM in the Meeting Room.
- 9.2. Meet & Confer Meeting February 18, 2026 @ 3:15 PM in the District Conference Room
- 9.3. School Board Meeting February 18, 2026 @ 6:00 PM in the Meeting Room.

10. ADJOURN