



**HOLDINGFORD PUBLIC SCHOOLS – ISD #738**  
**PO Box 250, 900 5<sup>th</sup> St, Holdingford MN 56340**

Chris Swenson, Ed. D.  
Superintendent  
320-746-2196

Tim Wege  
Secondary Principal  
320-746-4309

Jim Stang  
Elementary Principal  
320-746-4461

Garrity Gerber  
Business Manager  
320-746-4306

**REGULAR SCHOOL BOARD MEETING**  
**WEDNESDAY, JULY 19, 2023**  
**HIGH SCHOOL MEETING ROOM**

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. CONSENT AGENDA.**

- 3.1. Approval of the Minutes.
- 3.2. Approval of the Bills.
- 3.3. Approval of the Electronic Transfers for June 2023.
- 3.4. Acknowledgement of the Treasurer’s Report.
- 3.5. Call for a Special Closed meeting to follow the August 19, 2023 Regular Board Meeting.
- 3.6. Authorization to hire Genell Jackson, LeAnn Ostendorf, and Georgia Slatinski for additional Summer School Staff.
- 3.7. Approve lane change for Kyle VanOverbeke from BS30 to MS10 Step 6 to be effective at the start of the 2023-2024 school year.
- 3.8. Accept the following donations: Casey's Cash for Classrooms to Holdingford General Fund \$10; Coborn's Rewards to Elementary \$165.74, HS \$143.52; Lions Club to Environmental Resource \$150.00; Fan Club to Musical \$600 and PTA to Community Ed for Robotics \$600.

**4. CITIZEN PARTICIPATION**

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best
- The board will not allow personnel to be discussed during the meeting due to data privacy rules. If you have concerns, they should be directed to the Superintendent's office.

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or

clarification is needed on a topic.

## **5. REPORTS**

- 5.1. Superintendent's Report.
- 5.2. Principals' Reports.
- 5.3. BSED Report.
- 5.4. Business Manager Report.

## **6. BUSINESS**

- 6.1. Rescind adding a Media Center And Tech Specialist - Full Time (1.0 FTE) Position.
- 6.2. Approval to add a Grade V Ed Assistant Media Center/Tech Specialist position.
- 6.3. Approval of Policy 506 Student Discipline.
- 6.4. Approval of Policy 515 Protection And Privacy Of Pupil Records & Form 515.
- 6.5. Approval of Policy 534 School Meals Policy.
- 6.6. First Reading of Policy 620 Credit For Learning.

## **7. PERSONNEL**

- 7.1. Accept the resignation from Food Service Employee Linda Hartung effective 6/23/2023.
- 7.2. Accept the resignation from Custodian Taylor Runge effective 7/31/2023.
- 7.3. Approve request for FMLA Leave for Ellen VanOverbeke from approximately 12/7/2023-2/29/2024.
- 7.4. Approve request for Paternity Leave for Kyle VanOverbeke from approximately 12/7/2023-12/21/2023.
- 7.5. Authorization to hire Carlene Johnson for an Elementary Para position.
- 7.6. Authorization to hire Ashley Krueger for a Secondary Para position.
- 7.7. Authorization to hire Jessica Funk for a Elementary Para position.
- 7.8. Authorization to hire Thomas Fussy for a 5.75 hrs/day Food Service Assistant position at Grade III Step 6.
- 7.9. Authorization to hire Karen Kostreba for a 5.75 hrs/day Food Service Assistant position at Grade III Step 3.
- 7.10. Authorization to hire Katie Novitzki for a 5.75 hrs/day Food Service Assistant position at Grade III Step 6.
- 7.11. Authorization to hire Rachel Roering for a 3 hrs/day Food Service Assistant position at Grade III Step 1.
- 7.12. Authorization to hire Jena Nelson for the Media Center And Tech Specialist position at grade V of the Ed Assistant contract.

## **8. ANNOUNCEMENTS & FUTURE MEETING DATES**

- 8.1. School Board Closed Meeting following the June 19, 2023 Board Meeting
- 8.2. Work Session August 2, 2023 @ 6:00 PM in the HS Meeting Room.
- 8.3. School Board Meeting August 16, 2023 @ 6:00 PM in the HS Meeting Room.
- 8.4. School Board Closed Meeting following the August 16, 2023 Board Meeting.

**9. ADJOURN**