



HOLDINGFORD PUBLIC SCHOOLS – ISD #738
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REGULAR SCHOOL BOARD MEETING
WEDNESDAY, JUNE 21, 2023
HIGH SCHOOL MEETING ROOM

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. CONSENT AGENDA.**

- 3.1. Approval of the Minutes.
- 3.2. Approval of the Bills.
- 3.3. Approval of the Electronic Transfers for May 2023.
- 3.4. Acknowledgement of the Treasurer’s Report.
- 3.5. Call for a Special Closed meeting to follow the July 19, 2023 Regular Board Meeting.
- 3.6. Authorization to hire Michael Lehner for a Summer Cleaner.
- 3.7. Authorization to hire Tara Wolford for Summer Painter.
- 3.8. Approve lane change for Nathan Anderson from BS to BS10 Step 4 to be effective at the start of the 2023-2024 school year.
- 3.9. Approve lane change for Lydia Sailor from BS to BS10 Step 5 to be effective at the start of the 2023-2024 school year.
- 3.10. Accept the following donations: PTA donated \$600 to Com. Ed. for Summer VEX Robotics Camp; \$300 to FFA from FFA alumni; \$5,000 from Swim team parents, coaches various community members and Melrose Feed to Swim team for Starting Blocks; \$7,000 from MN Twins to athletics for BaseBall Field Modifications; \$1,250 from John, Tom, Dave, and Henry Blattner.

4. CITIZEN PARTICIPATION

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful

- Try to avoid repeating, new input is best
- The board will not allow personnel to be discussed during the meeting due to data privacy rules. If you have concerns, they should be directed to the Superintendent's office.

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

5. REPORTS

- 5.1. Superintendent's Report.
- 5.2. Principals' Reports.
- 5.3. BSED Report.
- 5.4. Business Manager Report.

6. BUSINESS

- 6.1. Adopt the Resolution Establishing Dates For Filing Affidavits of Candidacy For The Office Of School Board Member.
- 6.2. Adopt the 2023-2024 Resolution For Membership In The Minnesota State High School League.
- 6.3. Adopt the Resolution Certifying The Population Estimate For The 2023 Payable 2024 Levy Of Independent School District #738.
- 6.4. Approval to add a Media Center And Tech Specialist - Full Time (1.0 FTE) Position.
- 6.5. Approve proposed FY 23-24 budget.
- 6.6. Adopt the School Board Resolution of ISD 738 Adopting The School District's Fiscal Year (FY) 25 Long-Term Facilities Maintenance Ten-Year Plan.
- 6.7. Approval to enter into an agreement with Madison National Life for Group Life and Long Term Disability Insurance coverage starting 9/1/2023 for a period of no less than 3 years but no longer than 5 years.
- 6.8. Approval to change carrier for property and liability insurance from Markel/Wright Specialty Insurance to EMC.
- 6.9. Approval of the project to Carpet existing Weight Room and replace an exterior door with the intent of transitioning this space to become a new library space.

7. PERSONNEL

- 7.1. Authorization to hire Jennifer Meemken for the Elementary Social Worker position for the 2023-2024 school year. Hire at BS Step 14.
- 7.2. Authorization to hire Dan Huls for a Bus Driver position.
- 7.3. Authorization to hire Patty Jo Scott for a Summer Kids' Zone Assistant with Para pay and a start date of June 5, 2023.
- 7.4. Authorization to hire Marie Streit for a Summer Kids' Zone Assistant with Para pay and a start

date of June 5, 2023.

- 7.5. Authorization to hire Abby Lambert for a Summer Kids' Zone Assistant at a wage of \$15.25/hr and a start date of June 12, 2023.
- 7.6. Authorization to hire Summer 2023 Com. Ed. Instructors.
- 7.7. Accept the resignation from Food Service Employee Doreen Platz effective 5/31/2023.
- 7.8. Accept the resignation from Food Service Employee Carol Hellmann effective 5/31/2023.
- 7.9. Accept the resignation from Para Amy Lanners effective 5/31/2023.
- 7.10. Accept the resignation from Elementary SPED Teacher Kristina Clem contingent on the approval of a proposed contract by the School Board of ROCORI.
- 7.11. Authorization to hire Anna Christensen, Teresa Hansen and Lori Arceneau for Summer School Paras.
- 7.12. Accept resignation from Mary Heitzman with her last day being 5/31/2023.

8. ANNOUNCEMENTS & FUTURE MEETING DATES

- 8.1. School Board Closed Meeting following the June 21, 2023 Board Meeting
- 8.2. No July Work Session
- 8.3. School Board Meeting July 19, 2023 @ 6:00 PM in the HS Meeting Room.
- 8.4. School Board Closed Meeting following the July 19, 2023 Board Meeting

9. ADJOURN