

## **Minutes for August 16, 2023 Regular School Board Meeting**

Chair Feia called the regular meeting of the School Board of Independent School District #738 to order at 5:00 PM in the meeting room.

Members present: Evelyn Martini, Elissa Ebnet, Sarah Binek, Ed Feia, Lori Opatz, Rob Knettel, and Pat Meier.

Member absent: None.

Also attending was: Superintendent Chris Swenson and Adm. Assistant Linda Zapzalka..

The Pledge of Allegiance was recited.

Motion by Ebnet, second by Binek, to approve the amended agenda items added: 3.2. Corrected check register, 7.2. Accept resignation from KidZone Assistant Gavin Winter, and 7.3. Approve Superintendent Evaluation. Motion carried. All In Favor (AIF).

Motion by Martini, second by Knettel, to approve the consent agenda. Items in the consent agenda included: approval of the minutes from the July 19th Board Mtg and Aug, 2nd Work Session; approval of the schedule of bills in the amount of \$719,909.56. Computer checks approved #54539 through #54723 and #30688 through #30716 in the amount of \$13,130.16; approval of the electronic transfer for July 2023, \$1579,079.45; acknowledgement of the Treasurer's Report balance per books \$4,976,246.71; called for a Special Closed meeting to follow the September 20, 2023 Regular Board Meeting; Approved Policy 504 Student Dress and Appearance, Policy 620 Credit For Learning. Policy 621 Literacy And The Read Act, and Policy 624 Online Instruction; accepted the following donations: Accept the following donations: \$1,000 from American Legion to the Gift of Sight for vision screening machine, \$11,360 from Pheasants Forever to Trap Team, \$500 from Polar Tank (Engineered Transportation) to Trap Team; Accepted resignations from KidZone Assistants Hannah Winter effective 8/22/23, Breanne Skroch effective 8/29/2023, Abigail Lampert effective 8/15/2023, and Kylee Skwira effective 5/31/2023; Authorized changing the October Board Meeting from 10/18/23 to 10/11/2023. On Roll Call voting in favor: Martini, Ebnet, Binek, Feia, Opatz, Knettel and Meier. Voting against: None. Motion carried unanimously. The Board thanked the Donors for their generosity!

Chair Feia welcomed fellow board members, administration, staff and guests.

Citizen Participation: None

### **Reports**

Superintendent Swenson updated the Board on fall sports participation Cross Country Coop with Upsala grades 7-12 has 26 Holdingford students and 12 Upsala students, Football Cheer Squad has 6 students, Football grades 9-12 has 46 students, Swim & Dive grades 7-12 has 29 students and Volleyball grades 9-12 has 32 students. He reported on plans to train staff on using Narcan, school board filings in which four people have filed for four positions, staffing needs in which an evening custodian, secondary para and KidZone assistant positions are open and negotiations where they have met with custodians and paras once and teachers are waiting for more information on insurance that leaves the smaller groups and individuals that he plans to start meeting with soon. Mr. Swenson also updated the Board on summer projects which included the high school gym renovation and completion of the air handler installs, high school library weightroom swap, classroom furniture replacement and the addition of mother's rooms.

BSED report: Ebnet reported business as usual took place along with discussion on negotiations and the upcoming construction project.

**Business Items:**

Motion by Meier, second by Martini, to adopt the Resolution for Designation of the Identified Official with Authority for Education Identity and Access Management. Superintendent Swenson named Identified Official with Authority for Education Identity and Access Management. On Roll Call voting in favor: Martini, Ebnet, Binek, Feia, Opatz, Knettel and Meier. Voting against: None. Motion carried unanimously.

Motion by Opatz, second by Ebnet, to adopt the Resolution Relating To The Election Of School Board Members And Calling The School District General Election. Election will be held on 11/7/2023 to elect four School Board Members. On Roll Call voting in favor: Martini, Ebnet, Binek, Feia, Opatz, Knettel and Meier. Voting against: None. Motion carried unanimously.

Motion by Sarah, second by Ebnet, to adopt the Resolution Establishing The Stearns County Board As The Mail Ballot And Absentee Ballot Board For The 2023 ISD #738 School Board Election. On Roll Call voting in favor: Martini, Ebnet, Binek, Feia, Opatz, Knettel and Meier. Voting against: None. Motion carried unanimously.

Motion by Martini, second by Binek, to approve the 2023-2024 Student Activity and District Fee Schedule. Motion carried. AIF.

Motion by Knettel, second by Martini, to approve the 2023-2024 Substitute rates of pay as presented. Motion carried. AIF.

Safe Learning Plan tabled for next meeting.

Motion by Martini, second by Knettel, to approve Policy 506 Form, The Discipline Complaint Procedure Form. Motion carried. AIF.

**Personnel:**

Motion by Knettel, second by Binek, to hire Darcy Schmitz for an Elementary Para position. Motion carried. AIF.

Motion by Knettel, second by Ebnet, to accept resignation from KidZone Assistant Gavin Winter effective 8/25/2023. Motion carried. AIF.

Chair Feia summarized the Superintendent evaluations from board members. Motion by Martini, second by Ebnet, to accept the Superintendent Evaluation Report for 2022-2023 school year. Motion carried. AIF.

A review of the upcoming meeting dates took place.

August 30th Open Houses from 5:00-7:00 PM

School Board Meeting September 20, 2023 @ 6:00 PM in the HS Meeting Room.

School Board Closed Meeting following the September 20, 2023 Board Meeting.

**Adjourn**

Agenda completed at 5:40 PM. A motion to adjourn was made by Opatz, seconded by Knettel. Motion carried. AIF.

Respectfully Submitted by  
Clerk Patrick Meier