

## **Minutes for July 17, 2024 Regular School Board Meeting**

Chair Opatz called the regular meeting of the School Board of Independent School District #738 to order at 6:02 PM in the meeting room.

Members present: Evelyn Martini, Nicole Burg, Lori Opatz, Rob Knettel, and Pat Meier.

Members absent: Elissa Ebnet and Ed Feia.

Also attending was: Superintendent Chris Swenson, Business Manager Garrity Gerber, and Administrative Assistant Linda Zapzalka.

The Pledge of Allegiance was recited.

Motion by Martini, second by Knettel, to approve the agenda. Motion carried. All In Favor (AIF).

Motion by Knettel, second by Meier, to approve the consent agenda. Items in the consent agenda included: approval of the minutes from the 6/12/2024 Reg Board mtg; approval of the schedule of bills in the amount of \$395,771.82; Computer checks approved #56246 through #56361 and #31019 through #31049 in the amount of \$36,390.61; approval of the electronic transfer for June 2024, \$351,257.26; acknowledgement of the Treasurer's Report balance per books \$7,112,058.41; Authorization to hire two additional Summer School Paras, Brittany Christensen and Lori Arceneau; Accept the following donations: \$3,542.48 from PTA towards Elementary Field Trips, \$16.80 from Casey's Loyalty Rewards to Elementary Principal's account, \$20,000 from the American Legion, \$5000 of which is donated to Community Ed for Summer Recreation programming and \$15,000 to start an activity fund with the school for future uses to be determined by the Legion and \$200 from Watab as an in-kind donation towards the septic design for the Greenhouse. On Roll Call voting in favor: Martini, Burg, Opatz, Feia, Knettel, and Meier. Voting against: None. Motion carried unanimously. The Board Chair recognized individually and thanked all the Donors for their generosity!

Chair Opatz welcomed fellow board members and administration.

Citizen Participation: None.

### **Reports:**

Superintendent Swenson updated the Board on hirings; still working on hiring a Language Arts Teacher and a Preschool Teacher. He explained that the entire Admin. Team will be attending IROD (Leadership Strategies) Training in August, the Greenhouse fundraising is going well and discussion took place on grade level enrollment numbers.

No BSED meeting to report on.

Business Manager Gerber reported the Auditors will be here next Thursday to start preliminary audit work. He updates the Board on construction projects; elementary school window sills replacement is in progress, the Food Service Freezer needs to be set, the Greenhouse is in production with nearly \$60,000 in donations raised, the restroom remodels are nearing completion, the senior hall ceiling grid and auto light project is complete. Mr. Gerber also explained that the old metal swing sets were recently reviewed for safety and the prognosis is they are obsolete and will have to be removed. The District is looking at replacement options.

### **Business Items:**

Motion by Martini, second by Meier, to adopt the Education Identity and Access Management Board Resolution. On Roll Call voting in favor: Martini, Burg, Opatz, Knettel, and Meier. Voting against: None. Motion carried unanimously.

Motion by Meier, second by Martini, to approve 2024-2025 Student Activity & District Fee Schedule. Motion carried. AIF.

Motion by Martini, second by Meier, to adopt the Resolution To Dissolve Cooperative Sponsorship For Girls' Gymnastics. On Roll Call voting in favor: Martini, Burg, Opatz, Knettel, and Meier. Voting against: None. Motion carried unanimously.

Motion by Knettel, second by Martini, to approve the Application for Cooperative Sponsorship of Gymnastics including Holdingford, Albany-Host, ROCORI & Swanville High Schools. Motion carried. AIF.

Mr. Swenson explained the change for High School Conferences. Motion by Knettel, second by Burg, to approve the amended 2024-2025 school calendar. Motion carried. AIF.

Mr. Gerber explained that this fund is necessary in order to coordinate the scholarship donations and payments. Motion by Meier, second by Knettel, to establish a custodial fund (UFARS Fund 18) in order to facilitate scholarship payments appropriately. Motion carried. AIF.

Mr. Gerber explained this is the brains that run the ventilation system and this upgrade is needed to keep it running, the funds were appropriated in the LTFM funds. Motion by Martini, second by Knettel, to approve the quote from Johnson Controls to upgrade Metasys controls at a total cost of \$28,655.00. Motion carried. AIF.

The meeting continued with the first reading of policies, Policy 102 Equal Educational Opportunity; Policy 207 Public Hearings; Policy 413 Harassment and Violence; Policy 416 Drug, Alcohol, And Cannabis Testing; Policy 418 Drug-Free Workplace/Drug-Free School. Mr. Swenson summarized the revisions and entertained questions.

**Personnel Items:**

Motion by Meier, second by Knettel, to accept the resignation from Elementary Para Darcy Schmitz effective 5/30/2024. Motion carried. AIF.

Motion by Knettel, second by Burg, to accept resignation from Emily (Wolter) Turner English Teacher effective 6/25/2024. Motion carried. AIF. The Board thanked Ms. Turner for her service.

Motion by Meier, second by Martini, to hire Charlene Swediak for a Substitute Teacher for no more than 60 full student contact days during the 2024-2025 school year at MS30 Step 1. Motion carried. AIF.

Motion by Martini, second by Knettel, to re-authorize Jason Bruns, Activities Director/Dean of Students as Teacher on Special Assignment for the 2024-2025 school year. Motion carried. AIF.

Motion by Meier, second by Burg, to hire Tom Cooper for the Secondary Principal position with a start date of 7/8/2024. Motion carried. AIF.

Motion by Knettel, second by Martini, to accept resignation from Amanda McDonough from her Preschool Teacher position effective 7/1/2024. Motion carried. AIF.

Motion by Burg, second by Meier, to hire Amanda McDonough for the Community Education Director Position with a start date of 7/8/2024. Motion carried. AIF.

Motion by Martini, second by Knettel, to hire Alyssa Rosenberger for the Secondary Business Teacher position for the 2024-25 school year. Motion carried. AIF.

Motion by Martini, second by Burg, to accept resignation from Rachel Roering from her Food Service position effective 7/10/2024. Motion carried. AIF.

Motion by Meier, second by Knettel, to hire Rachel Roering for the Day Custodial position with a start date of

7/15/2024. Motion carried. AIF.

A review of upcoming important dates took place.

- Regular School Board Meeting August 21, 2024 @ 6:00 PM in the HS meeting room.
- School Board filing period July 30, 2024-August 13, 2024 @ 5:00 PM.

**Adjourn**

Agenda completed at 7:00 PM. A motion to adjourn was made by Martini, second by Knettel. Motion carried. AIF.

Respectfully Submitted by  
Clerk Patrick Meier