

## **Minutes for November 13, 2019 School Board Meeting Holdingford Public School**

Chair Ben Christensen called the regular meeting of the School Board of Independent School District #738 to order at 6:00 PM in the LMC.

Pledge was recited.

Members present: Evelyn Martini, Ed Feia, Ben Christensen, Dale Streit, Russ Wolter, Pat Meier, Mike Higgins, and Student Rep. Spencer Trobec  
Member(s) absent: none

Also attending was Superintendent Chris Swenson, Business Manager Beth Heinze, and Secondary Principal Angela Safran.

Motion by Higgins, second by Feia, to approve the amended agenda. Items added: 6.8. Approve bid for roof on new additions with McDowall Roofing; 7.2. Hire additional Study Skills Paras Melissa Hartung and Melanie Klish. Motion carried. All In Favor (AIF).

Motion by Martini, second by Wolter, to approve the consent agenda. Items in consent agenda included: approval of the minutes from Oct. 2<sup>nd</sup> Work Session and Oct. 16<sup>th</sup> regular board meeting; approval of the schedule of bills in the amount of \$634,816.68 computer checks approved 83339--83488; approval of the electronic transfers for Oct. \$1,435,609.55; approval of 2019-2021 Work Agreement with Principals; approval of 2019-2021 Work Agreement with Adm. Assistants; approval of 2019-2021 Revised Work Agreement with Business Manager Beth Heinze; authorization to hire Megan Asperheim for Kids' Zone Leader start date is 11/8/19; authorization to hire Russell Gardener for Grounds Maintenance position start date 11/4/19; authorization to hire Nicole Zellner for 2.75 Food Service position start date of 10/30/19; authorization to hire Ronald Makela for Language Arts Long Term Sub; approve to accept donation from Opole Baseball Association for \$200 to help families with negative lunch accounts; approval to accept donation from Holdingford Lions for \$750 toward providing snacks for elementary kids; Annual Review of the following Policies 410 Family and Medical Leave Policy; 413 Harassment and Violence Policy and form; 415 Mandated Reporting of Maltreatment of Vulnerable Adults; 505 Distribution of Non-School Sponsored Materials on School Premises by Students and Employees; approval of winter Com. Ed. Instructors; and approval of winter Coaches.

On roll call voting in favor: Martini, Wolter, Feia, Christensen, Higgins, Streit, and Meier. Voting against the same: None. Motion carried.

Chairperson Christensen welcomed fellow board members, administration, staff and guests.

Citizen participation:  
None

### **REPORTS**

Superintendent Mr. Swenson reported on construction project, potluck in December, and meetings with new board members

Student Board Rep. Spencer Trobec reported on Veteran's program, winter sports starting, blood drive date may change, and leadership council row the boat.

Secondary Principal Ms. Safran reported on Veteran's program, student of the quarter assemblies, and ACT practice test.

Mr. Swenson updated the Board on the BSED negotiations.

Business Manager Ms. Heinze report on STAR reporting, insurance enrollment, contract settlements and retro pay. No paper report ready.

#### BUSINESS

Motion by Feia, second by Wolter, to adopt the Resolution Canvassing Returns of Votes of School District General Election as prepared. Lori Opatz, Robert Knettel Jr, Elissa Ebnet and Evelyn Martini, having received the highest number of votes, were elected to four-year terms beginning the first Monday in January 2020. On roll call voting in favor: Wolter, Feia, Christensen, Higgins, Streit, and Meier. Voting against the same: None. Motion carried. Martini abstained on roll vote.

Motion by Higgins, second by Feia, to cancel 1/8/2020 Work Session and change the January Organizational Board Meeting to 1/8/2020. Motion carried. AIF.

Treasurers Report –none. Beth explained Not ready with early meeting date.

The meeting continued with the first reading of policies 325 Voluntary Employment Policy and Form 325F; 403 Discipline, Suspension, And Dismissal Of School District Employees; 404 Employment Background Checks and Form 404F; and 414 Mandated Reporting of Child Neglect Or Physical Or Sexual Abuse and Reporting Form 414F.

Motion by Feia, second by Higgins, to approve the Roof Bid for the new additions with McDowall Company of Waite Park at a total cost of \$299,700.00. Motion carried. AIF.

#### PERSONNEL

Motion by Feia, second by Streit, to add a Van Route Driver position. Motion carried. AIF.

Motion by Streit, second by Higgins, to hire Melissa Hartung and Melanie Klish for additional Study Skills Paras. Motion carried. AIF.

#### ANNOUNCEMENTS

American Education Week November 18-22, 2019

Board Work Session December 8, 2019 @ 6:00 PM in the boardroom.

Regular Board Meeting December 18, 2019 @ 6:00 PM in the LMC – Truth in Taxation

January 8, 2020 Organizational Meeting Oath of Office, Election of Officers

The agenda was completed at 6:32 PM with a motion to adjourn by Streit, second by Feia. Motion carried. AIF.

Respectfully Submitted by  
Dale Streit Clerk