

## **Minutes for Nov. 15, 2017 School Board Meeting Holdingford Public School**

Chair Mike Higgins called the regular meeting of the School Board of Independent School District #738 to order at 6:00 p.m. in the LMC.

Pledge was recited.

Members present: Ali Kruger, Mike Higgins, Ben Christensen, Dale Streit, and Pat Meier.  
Members absent: Todd Smith, and Russ Wolter

Also attending was Superintendent Chris Swenson, Secondary Principal Brian Silbernack, Elementary Principal Jim Stang and Business Manager Beth Heinze.

Motion by Christensen, second by Kruger, to approve the amended agenda. Revisions: Delete Item 5.2. Student Board Report; 6.12. Approve purchase of Dishwasher; Delete Item 7.14. Appoint Board Member; 7.15. Accept resignation from Trinity LeBlanc as Kid Zone Assistant; 7.16. Accept resignation from Doris Campbell as Reading Chair; and 7.17. Accept resignation from Carleen Mokhtary as Paraprofessional; and correct 8.4. Next meeting Dec. 20th. Motion carried. All In Favor (AIF).

Motion by Christensen, second by Streit, to approve the consent agenda. Items in consent agenda included: approval of the minutes from Oct. 18<sup>th</sup> Regular Board Meeting, the Oct. 18<sup>th</sup> Special Meeting, and the Nov. 1st Work Session; approval of the bills, Approval of the Electronic Transfers, Treasurer's Report, approval of Lane Change for April Theis; approval of Winter Coaches, Strength Trainers and Fine Arts Advisors. On roll call voting in favor: Kruger, Higgins, Christensen, Streit, and Meier. Voting against the same: None. Motion carried.

Chairperson Higgins welcomed fellow board members, administration, staff and guests.

### **CITIZEN PARTICIPATION**

Gerry Huls spoke on referendum out come and suggested holding swim meets at local colleges instead of adding the needed seating expansion, he also suggested cutting admin and support staff, eliminating preschool programs, day care, closing open enrollment and questioned budgeting processes and leadership. Ray Scegur added that the old elementary school should have been kept to house concerts in the gym and space for day care.

### **REPORTS**

Superintendent Chris Swenson reported on the hiring process for Interim Principal and Social Worker Long Term Sub, interviews will be held on Nov. 22<sup>nd</sup>. He informed the Board that security safes have been installed in the Elementary and High School offices and reported Safe Routes to School Coordination meeting is on Nov. 28<sup>th</sup>.

Secondary Principal Brian Silbernack reported on Veterans Day program, Students of the Quarter, Academic Letter Recognition, Parent Teacher contacts, and Staff Development day.

Elementary Principal Jim Stang reported on the Book Fair and thanked PTA for their involvement! Pennies for Preschoolers were collected for preschool books, Staff Development Day, 1<sup>st</sup> Grade Food Drive, Conferences with 98% attending, and the upcoming Holiday Concerts, the performing students will have to leave the gym in order to have enough space for parents, grandparents and other guests to be seated.

BSED Report: Mike Higgins reported on new Vice Chair, KDV Audit Summary, Records Review, Due Process

Nights, and private schools served through BSED.

Business Manager Beth Heinze reported FY17 final reporting is complete, next is mandated reporting including Star Report and Child Counts for SPED students.

#### BUSINESS

Motion by Christensen, second by Kruger, to adopt Resolution Providing for Canvassing Returns of Votes Of ISD No. 738 (Holdingford) Minnesota General Election and declare Patrick Meier, Edward Feia and Benjamin Christensen duly elected to four-year terms expiring January 1, 2022. Tally of votes cast: Meier 758, Feia 701, Christensen 703 and 145 various Write-Ins. On roll call voting in favor: Kruger, Higgins, Christensen, Streit, and Meier. Voting against: None. Whereupon said resolution was declared duly passed and adopted.

Motion by Christensen, second by Meier, to adopt Resolution Providing for Canvassing Returns of Votes Of ISD No. 738 (Holdingford) Minnesota Special Election. Abstract and Return of Votes Cast, a total of 1223 voters of the district voted at said election on question #1: Approval of School District General Education Revenue Increase, of which 574 voted in favor, 649 voted against the same, and there was 1 completely blank ballot relating to the question. On roll call voting in favor: Kruger, Higgins, Christensen, Streit, and Meier. Voting against: None. Whereupon said resolution was declared duly passed and adopted.

Motion by Christensen, second by Kruger, to adopt Resolution Providing for Canvassing Returns of Votes of ISD No. 738 (Holdingford) Minnesota Special Election. Abstract and Return of Votes Cast, a total of 1225 voters of the district voted at said election on question #2: Approval of School District Building Bonds, of which 475 voted in favor, 750 voted against the same, and there was 1 completely blank ballot relating to the question. On roll call voting in favor: Kruger, Higgins, Christensen, Streit, and Meier. Voting against: None. Whereupon said resolution was declared duly passed and adopted.

Motion by Kruger to adopt Resolution Establishing Combined Polling Places For Multiple Precincts And Designating Hours During Which The Polling Places Will Remain Open For Voting For School District Elections Not Held On The Day Of A Statewide Election. Combined Polling Place will be Holdingford City Hall, Polling Place Hours will be 7:00 a.m. to 8:00 p.m. second by Meier. On roll call voting in favor: Kruger, Higgins, Christensen, Streit, and Meier. Voting against: None. Whereupon said resolution was declared duly passed and adopted.

Mr. Swenson presented World's Best Workforce Report summary for 2016-2017. He also presented goals moving forward. Motion by Streit, second by Christensen, to approve the World's Best Workforce Report. Motion carried. AIF.

The meeting continued with discussion on Referendum and Levy options moving forward. The Board will take some time to analyze information and come up with a plan to move forward.

Next was the first reading of Policy 405 Veteran's Preference, first reading of Policy 501 School Weapons Policy, first reading of Policy 502 Search of Student Lockers, Desks, Personal Possessions, and Students Person, and first reading of Policy 612.1 Development of Parent and Family Engagement Policies for Title I Programs. Mr. Swenson summarized the revisions to the policies.

Motion by Christensen, second by Kruger to call for Special Closed Meeting after the regular December 20<sup>th</sup> School Board meeting for the purpose of discussing negotiation strategies if necessary. Motion carried. AIF.

Ms. Heinze presented the quote for a replacement dishwasher and noted this is paid out of the Food Service budget. Motion by Christensen, second by Meier, to approve the purchase of a replacement dishwasher for Food

Service from Culinox in the amount of \$41,662.16. Motion carried. AIF.

#### PERSONNEL

Mr. Silbernick recommended Kelly Santini for Language Arts Long Term Sub position. Motion by Christensen, second by Kruger to hire Kelly Santini at BS Step 1 from approximately 12/7/17-2/16/18. Motion carried AIF.

Mr. Stang recommended Courtney Lange for Elementary SPED Paraprofessional position. Motion by Christensen, second by Streit to hire Courtney Lange at Grade 4 Step 0. Motion carried AIF.

Mr. Stang recommended Stacy Huls for Elementary SPED Paraprofessional Long Term Sub position. Motion by Meier, second by Christensen, to hire Stacy Huls at Grade 4 Step 0 from approximately 11/16/17-2/18/18. Motion carried AIF.

Mr. Swenson recommended Angela Safran for Peer Observer Trainer. Motion by Christensen, second by Kruger, to hire Angela Safran at hourly professional rate of pay. Motion carried AIF.

Motion by Meier, second by Streit, to approve FMLA Leave for Roseanne Feia from approximately 10/30/17 to 2/1/18. Motion carried. AIF.

Motion by Streit, second by Christensen, to accept resignation from Cindy Lonneman for 7<sup>th</sup> Grade Volleyball Coach. Motion carried. AIF. With thanks for her years of service to volleyball teams!

Motion by Christensen, second by Meier, to accept retirement from Mark Alcorn for Head Girls Track Coach effective immediately. Motion carried. AIF with many thanks from the Board for his dedication and years of service to the Track Teams!

Motion by Christensen, second by Kruger, to accept retirement from Brian Silbernick Secondary Principal effective 1/19/2018. Mr. Higgins on behalf of the Board thanked Principal Silbernick for his service, professionalism, and dedication to the school and wished him Good Luck in future endeavors! Motion carried. AIF

Motion by Christensen, second by Streit, to accept resignation effective 1<sup>st</sup> Monday in January from Todd Smith as School Board Member due to conflicts with his current work schedule and being able to attend meetings. Motion carried. AIF. Mr. Higgins on behalf of the Board thanked Mr. Smith for fourteen years on the Board and the knowledge he brought to the School Board.

Motion by Christensen, second by Kruger to hire Jackie Middendorf for Food Service Long Term Sub for 2.75 hours per day at Grade 3 Step 0. Motion carried AIF.

Motion by Christensen, second by Kruger to approve Work Agreement with Bus Drivers for 2017-2018 and 2018-2019 with a 5.25 increase over 2 years. Motion carried AIF. Details on file in District Office.

Motion by Christensen, second by Streit, to approve Work Agreement with Secretaries for 2017-2018 and 2018-2019 with a 5.25 total package increase over 2 years. Motion carried AIF. Details on file in District Office.

Motion by Christensen, second by Kruger, to approve Work Agreement with Food Service Employees for 2017-2018 and 2018-2019 with a 5.25 total package increase over 2 years. Motion carried AIF. Details on file in District Office.

Motion by Christensen, second by Streit, to accept resignation from Trinity Leblanc, Kid Zone Assistant effective Nov. 9, 2017. Motion carried AIF.

Mr. Stang thanked Doris Campbell for her literacy expertise. Mr. Higgins also thanked her on behalf of the Board. Motion by Christensen, second by Streit to accept resignation from Doris Campbell as Reading Department Chairperson effective Dec. 22, 2017. Motion carried AIF.

Motion Christensen, second Kruger to accept resignation from Carleen Mokhtary, Secondary Paraprofessional effective Nov. 28<sup>th</sup>, 2017. Motion carried. AIF.

Announcements:

Board Work Session Dec. 6, 2017

The agenda was completed at 7:01 PM with a motion to adjourn by Christensen, second by Streit. Motion carried. AIF.

Respectfully Submitted by  
Ben Christensen, Clerk