

Minutes for October 18, 2019 School Board Meeting Holdingford Public School

Chair Ben Christensen called the regular meeting of the School Board of Independent School District #738 to order at 5:57 PM in the LMC.

Pledge was recited.

Members present: Evelyn Martini, Ed Feia, Ben Christensen, Dale Streit, Student Rep. Liz Rudser, Luke Selken from ICS, Caroline Stutsman from berganKDV

Member absent: Russ Wolter, Pat Meier

Pat Meier arrived at 5:10 PM.

Also attending was Superintendent Chris Swenson, Business Manager Beth Heinze, Elementary Principal Jim Stang and Secondary Principal Angela Safran.

Motion by Streit, second by Feia, to approve the amended agenda. Remove Item: 3.12. Discharge of Para Brittany Molitor; Items added: 5.o. Construction update; 6.8. Approve bid for transportation shed; 7.1. Approve revised work agreement for Terri Stoermann; 7.2. hire Danielle Dougherty for Paraprofessional position; 7.3. hire Frank Gosiak for Elementary Art Teacher LTS; 7.4. Approve discharge of Kid Zone Leader/Preschool Para Brittany Molitor; Accept resignation from breakfast shift from Monica Kobylinski; and Approve work agreement with Custodians. Motion carried. All In Favor (AIF).

Motion by Martini, second by Streit, to approve the consent agenda. Items in consent agenda included: approval of the minutes from Sept. 18th regular board meeting, Sept. 18th closed meeting; approval of the schedule of bills in the amount of \$818,430.91 computer checks approved 83144--83338; approval of the electronic transfer for Sept. \$1,555,379.93; approval of Policy 613 Graduation Standards; approval of Lane Change for Joel McDonough; Approve work Agreement with Melissa Anderson Food Service Director; approve Work Agreement with Ed. Assistants; approve Work Agreement with Kaitlyn Thell Health Office Assistant; approve Work Agreement with Bus Drivers; hire Deb Disher to Teach Library Skills to grade three; discharge Para Nick Brausen; hire Katrina Kolles for Preschool Para, hire Cory Ulik for FTE evening Custodian, hire Dan Nienaber for evening Custodian working student session days; hire Sadie Biro for 6.5 hour Elementary Para; hire Ema Hartung for 3.5 hour Elementary Para; approve Medical Leave for Katrina Heringlake; approve Maternity Leave for Jessica Mueller; approve to advance Becca VanHeel to Kid Zone Leader effective 9/30/19; approve to extend work day by 15 minutes for Para's Karey Gerads and Kristin Klemmer; approve to extend work day by 45 minutes for Para Kim Eikmeier; and approve to extend the length of workday by 1 hour for Secretary Tammi Hanson.

On roll call voting in favor: Martini, Wolter, Feia, Christensen, Higgins, and Meier. Voting against the same: None. Motion carried.

Chairperson Christensen welcomed fellow board members, administration, staff and guests.

Citizen participation: Tom Lyon addressed the Board requesting the School District to wave facility rental fee and the Liability Insurance expense on March 28th for a 3 on 3 Basketball Tournament as a Booster Club Fundraiser.

Mr. Swenson stated that the school could wave the rental fee, they would have to pay for the Custodians and he will check on the Insurance. The Tournament will be from 9AM to 5 PM.

Mr. Lyon also addressed the Board on a second topic. He asked what stats Head Coaches are required to track and upload to recruiting sites. He would like to see athlete stats entered into sites for college coaches to see. Mr. Christensen on behalf of the Board thanked Mr. Lyon for his input and informed him that these topics will be

discussed at an upcoming meeting.

REPORTS

Construction update was given by Luke Selken from ICS. He reported a lot of work is going on behind the scenes right now. He informed the Board that a gas and power line will have to be relocated, that there was a furniture meeting yesterday, the state plan review is holding the project up right now, some change order pricing is being worked on and he explained the bids for the transportation shed addition.

Student Board Rep. Liz Rudser thanked Ms. Safran for listening to the seniors concerns regarding the Wall of Fame. She reported on the Blood Drive, Homecoming week with Jordan Patrick as Queen and Jake Ethen as King, and Dig Pink Night for Volleyball. Ms. Rudser noted that all sports are doing a part for the breast cancer awareness. She reported the construction stuff has been fine for students except the long walk from the parking lot is cold.

Superintendent Mr. Swenson reported on Worlds Best Work Force District Achievement Goals from 2018-2019 and he explained some revisions that will be made for this year.

Secondary Principal Ms. Safran reported on Parent Teacher Conferences with 148 families attending, NHS Induction, the upcoming Veteran's Day Program which will be on Nov. 12th, Targeted Services will get started on Oct. 21st, Fall Play performances will be the weekend of Oct. 25-27, and the PSAT test is done.

Elementary Principal Jim Stang took the opportunity on Boss's Day to thank the Board and Mr. Swenson for supporting us all! He informed the Board that he has been short staffed in the Para department since the beginning of the school year and has finally filled all of the positions with the last Para starting on Oct. 23rd. Mr. Stang reported on Parent Teacher Conferences, and gave a huge thank you to PTA and Carol Wenderski for their help with the Book Fair.

Ms. Martini reported on the BSED meeting there was the annual review on policies, future facility planning more level four space is needed, data and census review on early childhood took place and member billing was discussed.

Business Manager Ms. Heinze's report was at member places then she introduced Caroline Stutsman from berganKDV to present the FY19 Audit Report.

BUSINESS

Ms. Stutsman explained the District received an Unmodified Opinion on all financial statements – the highest opinion you can get and she reported all financial statements are true and correct with no legal compliance findings. She summarized the revenue sources and expenses and informed the Board that the unassigned general fund balance has increased to 17.2%. Food Service has a healthy fund balance and Community Education fund balance increased by \$51,000 making great progress over the last five years. Motion by Meier, second by Martini, to approve the FY19 Audit. Motion carried. AIF.

Mr. Stang presented the Preschool Playground bid proposal with a total cost of \$78,595.89. He explained the design will match the Dream Catcher II and it provides a lot of play space. It will be a community build that will take a day or two to come together. Mr. Stang thanked Kendra Posch, Com. Ed. Director for all her diligent work on the playground project. Board thanked both Mr. Stang & Ms. Posch. Motion by Feia, second by Streit, to approve the Bid of \$78,595.89 with Minnesota Wisconsin Playground Company. Motion carried. AIF.

Motion by Streit, second by Martini, to call for a Special Closed meeting on November 20th following the regular board meeting to discuss negotiation strategies if necessary. Motion carried. AIF.

Ms. Safran was seeking approval for the District to cover up to \$38 per student taking the ACT exam. She explained that the school is reimbursed by MDE for students that are on free or reduced lunch. Motion by Martini, second by Feia, to approve the School District to cover up to \$38 per student taking the ACT exam. Motion carried. AIF.

Mr. Swenson explained the advantages of being a member of Resource Training and Solutions. Motion by Feia, second by Streit, to approve membership with Resource Training & Solutions. New member cost is \$1,413.70. Motion carried. AIF.

Motion by Martini, second by Streit, to accept the donation of \$1,370 from Coborn's More Rewards. The Reward is split between High School Science Club and Elementary PBIS Team. Motion carried. AIF.

The Board acknowledged the Treasurer's Report for month end Sept. 2019. Balance per books was \$12,395,655.88

Motion by Meier, second by Martini, to approve the Bid with Arnzen Construction, Inc. for Transportation Shed addition at a cost of \$39,713.70. Motion carried.

PERSONNEL

Motion by Feia, second by Streit, to approve the revised 19-20, 20-21 Work Agreement with Business Office Clerk Terri Stoermann. In Lieu of Insurance clause added to work agreement. Motion carried.

Motion by Streit, second by Martini, to hire Danielle Dougherty for Elementary Paraprofessional for 6.5-hour Elementary Para position at Grade IV starting wage. Motion carried. AIF.

Motion by Meier, second by Martini, to hire Elementary Art Teacher Long Term Sub Frank Gosiak from approximately 11/1/19-1/6/2020 at BS Step 1. Motion carried. AIF.

Motion by Martini, second by Feia, to discharge Brittany Molitor from Kid Zone Site Leader and Preschool Para positions. Motion carried. AIF.

Motion by Feia, second by Streit, to accept the resignation from Monica Kobylinski from the breakfast portion of her position effective January 1, 2020. Motion carried. AIF.

Motion by Feia, second by Streit to approve the 2019-2010 and 2020-2021 Work Agreement with the Custodians. Motion carried.

ANNOUNCEMENTS

School Board Elections November 5, 2019 7:00 AM – 8:00 PM

Board Work Session November 6, 2019 @ 6:00 PM in the board room

Regular Board Meeting November 20, 2019 @ 6:00 PM in the LMC

Special Board Meeting November 20, 2019 following the Regular meeting in the boardroom

Nov. 18 – 22 American Education Week

The agenda was completed at 5:54 PM with a motion to adjourn by Streit, second by Feia. Motion carried. AIF.

Respectfully Submitted by

Dale Streit Clerk

The Special Closed Meeting for Oct. 16, 2019 was cancelled with nothing new to review.