

## **Minutes for October 17, 2018 School Board Meeting Holdingford Public School**

Chair Mike Higgins called the regular meeting of the School Board of Independent School District #738 to order at 5:00 PM in the LMC.

Pledge was recited.

Members present: Ali Kruger, Russ Wolter, Ed Feia, Mike Higgins, Ben Christensen, and Pat Meier.  
Members absent: Dale Streit.

Also attending was Superintendent Chris Swenson, Elementary Principal Jim Stang, and Business Manager Beth Heinze.

Motion by Christensen, second by Meier to approve the amended agenda. Remove item 6.4 first reading of Policy 506; add 7.7. Authorization to hire Jennifer Schwalbe 3's preschool teacher; and 7.8. Approve retirement resignation from Brenda Payne. Motion carried. All In Favor (AIF).

Motion by Christensen, second by Wolter, to approve the consent agenda. Items in consent agenda included: approval of the minutes from Sept. 17<sup>th</sup> Reg. Board Meeting, Oct. 3<sup>rd</sup> Special Meeting and the Oct. 3<sup>rd</sup> Board Work Session; approval of the schedule of bills in the amount of \$270,268.46 computer checks approved 81493--81577; approval of the district activity checks of 011953-011971, which totaled \$16,127.62; approval of the electronic transfer for September \$1,559,815.41; the Treasurer's report balance per books for the month of September 2018 \$3,746,688.10; approval of Policies 401 Equal Employment Opportunity, 413 Harassment and Violence, 419 Tobacco-Free Environment, and 714 Fund Balances.

On roll call voting in favor: Kruger, Wolter, Feia, Higgins, Christensen, and Meier.

Voting against the same: None.

Motion carried. AIF.

Chairperson Higgins welcomed fellow board members, administration and guests.

Citizen participation: Amanda Panek addressed the Board regarding entrance age for the preschool program. Mr. Higgins thanked Ms. Panek for her input and explained District protocol. The meeting continued with reports.

### **REPORTS**

Superintendent Chris Swenson reported on Referendum info meetings, Safe routes to school meeting with the City of Holdingford, and the safety grant received for \$30,000, which will be used to transform the Elementary entrance to a secure entrance where you enter the building into the office area.

Elementary Principal Jim Stang thanked the Holdingford and Avon Fire Depts. For sharing during Fire Prevention week. He reported the evacuation drill went flawlessly, PTA Planet Earth lyceum was amazing, the upcoming Book Fair and Conferences. Lastly Mr. Stang invited board members to have lunch at school.

BSED Report: Mr. Higgins reported BSED received a safety grant of \$49,000 to create secure entrances, and the total enrollment includes parochial school students in the member districts.

Business Manager Beth Heinze reported on general fund monthly expenditures as of Sept.30, 2018, budget percentages, preliminary financial statements are back, the district will book some additional SPED money. She informed the Board the final MARRS reporting is complete, STARS reporting is due Nov 5<sup>th</sup>, the Health Insurance increase maximum is 4% and renewal is Jan. 1<sup>st</sup>. Lastly Ms. Heinze reported the audit presentation

will be at the Nov. meeting.

#### BUSINESS

Mr. Swenson explained the change is necessary due to a scheduling conflict.

Motion by Wolter, second by Christensen, to change the 11/7/18 Work Session to 11/8/2018 @ 6:00 PM.

Motion carried. AIF.

Mr. Swenson explained the change is due to the conflict with the MSBA Conference the Board members are attending.

Motion by Feia, second by Christensen, to change the 1/16/19 organizational meeting to Monday 1/14/19 at 6:00 pm in the LMC. Motion carried. AIF.

The meeting continued with the first reading of Policy 504 Student Dress and Appearance and first reading of Policy 509 Enrollment of Nonresident Students.

Motion by Christensen, second by Feia, to approve the bid from Granite City Roofing, Inc. \$6,470 for roofing repairs. Motion carried. AIF.

Motion by Meier, second by Christensen, to approve Resolution Of School Board Supporting Form A Application To Minnesota State High School League Foundation.

Motion carried. AIF.

Motion by Christensen, second by Meier to approve the purchase of a Band shell at a cost of \$10,515 from McDonnell & Company. The Board noted that several groups have made donations towards this purchase.

Motion carried. AIF.

#### PERSONNEL

Motion by Meier, second by Feia, to accept the retirement resignation from J. Mark Alcorn with his last day being 5/31/2019 with many thanks from the Board for his 33 years of service with the Holdingford School District. Motion carried. AIF.

Motion by Wolter, second by Christensen to hire Judith Stodolka-Barnes for Secondary Para. Motion carried. AIF.

Motion by Christensen, second by Wolter, to approve the lane change for Joy Swanson from MS Step 4 to MS15 Step 4. This will take effect at the end of quarter one of the 2018-2019 school year. Motion carried. AIF.

Motion by Wolter, second by Meier, to accept resignation from Custodian Linda Wenning effective 10/1/2018 with many thanks for her 14 years with the Holdingford School District. Motion carried. AIF.

Motion by Christensen, second by Wolter to hire Carin Pedersen for Junior High Targeted Services Teacher. Motion carried AIF.

Motion by Meier, second by Feia, to hire Elementary Targeted Services Teachers as presented. Motion carried. AIF. Grade 1 Jill Schmitt/Maria Harren, Grade 2 Steve Theis, Grade 3 Denise Waletzko, Grade 4 Char Swedziak, Grade 5 Kate Murnane, Grade 6 Sara Toenis/Cindy Lonneman. No Para support needed at this time.

Motion by Christensen, second by Meier, to hire Jennifer Schwalbe for 3's Preschool .2 Teaching position at BS Step 10 prorated for the remainder of the 2018-2019 school year. Motion carried. AIF.

Motion by Feia, second by Meier, to accept retirement resignation from Brenda Payne Secondary Math Teacher with her last day being 1/18/2019 with many thanks for her 35 years of service with the Holdingford School District. Motion carried. AIF.

#### ANNOUNCEMENTS

Board Work Session Nov. 8, 2018 @ 6:00 PM in the Boardroom

Referendum Information Meeting Oct. 29th, 2018 @ 7 PM in the LMC.

Regular Board meeting MONDAY, Nov. 14 @ 6:00 PM in the LMC

The Board acknowledged and thanked the following generous Donator! St. Joseph Coborn's More Rewards Program for \$1,688 donation to be used towards the purchase of the new Band shell.

The agenda was completed at 5:49 PM with a motion to adjourn by Christensen, second by Feia. Motion carried. AIF.

Respectfully Submitted by  
Ben Christensen, Clerk