

Minutes for August 20, 2020 School Board Meeting Holdingford Public School

Chair Christensen called the regular meeting of the school Board of Independent School District #738 to order at 6:02 PM on August 20, 2020 in the LMC using social distancing.

Pledge was recited.

Members present: Evelyn Martini, Ed Feia, Ben Christensen, Elissa Ebnet, Lori Opatz, Rob Knettel, and Pat Meier. Member absent: None

Also attending was Superintendent Chris Swenson, Elementary Principal Jim Stang, Secondary Principal Angela Safran, Luke Selken with ICS, Mike Kosiak with Star Publications and Adm. Assistant Linda Zapzalka.

Guests in attendance were: Lowell Streit, Amy Streit, Alan Walz, Milissa Walz, Chris Lyon, Hanni Lyon, Zaiden Lyon and Sarah Knettel.

Motion by Knettel, second by Feia, to approve the amended agenda. Items added: 6.5. Fall Sports; 6.6. First reading of Policy 522; 7.5. Authorization to hire Kid Zone Assistant; 7.6. Approve Fall Com. Ed Instructors; 7.7. Approve a lane change for Shauna Seaman from BS20 to MS: and 7.8. Approve a lane change for Zachary Zierden from BS20 to MS. Motion carried. All In Favor. (AIF)

Motion by Meier, second by Opatz, to approve the consent agenda. Items in the consent agenda included: approval of the minutes from the July 15, 2020 Regular School Board meeting and Aug. 5, 2020 Work Session; approval of the schedule of bills in the amount of \$1,765,310.75 computer checks 84794-84881; approval of the electronic transfer for July \$3,143,515.34; the Treasurer's Report balance per books \$7,900,731.97 for month of July; approval of Policy 604 Organization of the School Calendar and School Day, Policy 624 Online Learning Options, Policy 904 Distribution of Materials on School District Property by Non-School Persons, and Policy 806 Crisis Management Policy; approve lane change for Wendi Clark to BS40 Step 3; approve Fall Dive Coach Madeline Christensen and hire Alex Szczech for Early Childhood ESY Teacher.

On roll call voting in favor: Feia, Martini, Opatz, Ebnet, Meier, and Knettel. Abstentions: Christensen. Voting against: None. Motion carried.

Chair Christensen opened the meeting up for citizen participation: None

Reports

Mr. Selken updated the Board on the building projects. State Inspection took place and there are a few items to be finished up. He presented change order #011 Items included: Bathroom Terrazzo Restore Boiler/Ice Rm ceiling demo and new lights; Add horn and strobe lights state requirement; FRP installation concession stand; Misc. electrical items; Add ceiling in Rm 100; Updating controls for existing VAV's; Adding lintel to Rm 118; Add Mag Holds on all Elem classroom doors and tie into security/fire system; HS parking lot soil correction; Re-installation of fencing at transportation building; Storm sewer FWO; Added sidewalks throughout site and Bollards.

Mr. Swenson reported normal summer cleaning has been difficult with all the construction taking place and some areas may have to wait for another break to get completed. Also cleaning routes are being looked at and a custodial position may need to be added with the additional areas to be cleaned.

Ms. Safran shared her Back-to-School Plan, reported on Facebook Live, a mailer that went out to all families grades 7-12 explaining the change to block schedule, and student schedule revisions.

Mr. Stang thanked staff for their part with all the necessary room moves. He reported on options to get the kids back learning and ESY Summer School. Mr. Stang thanked the Board for their support!

Ms. Martini reported on the BSED meeting, discussion on the upcoming school year took place, contracts were approved, part time school nurse was hired and they will start the school year with a Hybrid Model at Benton Stearns.

Business

Motion by Feia, second by Knettel, to approve Building Project Change Order #011 as presented. Total amount \$146,093.30. Motion carried. AIF.

A lengthy discussion on Policy 808 COVID-19 Face Covering Policy took place with questions, answers and scenarios. The consensus of the Board is to get some more clarification from teaching staff on how they will build in breaks for students from wearing the masks. Motion by Feia to table item 6.2 for more clarification, second by Knettel. Motion carried. AIF.

Mr. Swenson explained that the COVID Advisory committee met and reviewed the Stearns County COVID data. They are recommending to start the 2020-2021 School Year with PreK-12 In-Person-Base Learning Model.

The administration and the Board agreed that consistency is an important factor and that it is important to get students in the building to meet their teacher and get acquainted. Motion by Feia, second by Meier, to adopt Holdingford Public School District Resolution of PreK-12 In-Person-Base Learning Model for 2020-2021 School Year and Other COVID-19 Related Matters. On roll call voting in favor: Feia, Martini, Christensen, Opatz, Ebnet, Meier, and Knettel. Voting against: None. Motion carried.

Motion by Meier, second by Opatz, to approve

Designation of Identified Official with Authority for the MDE External User Access Recertification System

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Chris Swenson to act as the Identified Official with Authority (IOwA) for Holdingford Public School District 0738-01. Motion carried. AIF.

On roll call voting in favor: Martini, Feia, Christensen, Opatz, Ebnet, Knettel, and Meier. Voting against: None. Motion carried.

Activities Director Jason Bruns presented Junior High Fall Season Proposal to flip Junior High Softball & Baseball to this fall. Season will consist of practice and playing a modified schedule with neighboring towns starting 9/14/2020 and ending 10/13/2020. Motion by Meier, second by Ebnet. Motion carried. AIF.

The meeting continued with the first reading of the new Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process. This will replace the current Policy 522 and accompanying form Student Sex Nondiscrimination. Mr. Swenson explained that this is a required policy that has been changed due to a court case.

Personnel

Motion by Martini, second by Ebnet, to hire Gerry Johannes Bus Driver for an AM Route. Motion carried. AIF.

Motion by Opatz, second by Knettel, to hire Dawna Anderson Bus Driver for an AM and PM Route. Motion carried. AIF.

Motion by Knettel, second by Ebnet, to hire Melyssa Sakry for the .4, 3's Preschool Teacher position. Motion carried. AIF.

Motion by Opatz, second by Feia, to approve the pay increase for Substitutes as presented. Motion carried. AIF.

Motion by Feia, second by Meier, to hire Abby Lampert for Kid Zone Assistant with a starting wage of \$10.95. Motion carried. AIF.

Motion by Ebnet, second by Martini, to approve Fall Community Education Instructors as presented. Motion carried. AIF.

Motion by Feia, second by Meier, to approve a lane change for Shauna Seaman from BS20 Step 8 to MS Step 8 to be effective at the start of the FY21 school year. Motion carried. AIF.

Motion by Opatz, second by Ebnet, to approve a lane change for Zachary Zierden from BS20 Step 10 to MS Step 10 to be effective at the start of the FY21 school year. Motion carried. AIF.

ANNOUNCEMENTS

Work Session Sept. 2, 2020 @ 6:00 PM in the Meeting Room.

POC meeting Sept. 9, 2020 @ 8:00 AM in the Meeting Room.

Regular Board meeting September 16, 2020 @ 6:00 PM in the Meeting Room.

The agenda was completed at 7:22 PM with a motion to adjourn by Feia, second by Opatz. Motion carried. AIF.

Respectfully Submitted by
Evelyn Martini, Clerk