

Minutes for May 20, 2020 School Board Meeting
Holdingford Public School

Chair Christensen called the regular meeting of the school Board of Independent School District #738 to order at 6:01PM on May 20, 2020 in the LMC.

Pledge was recited.

Members present: Evelyn Martini, Elissa Ebnet, Ben Christensen, Lori Opatz, Robb Knettel, Pat Meier and Ed Feia. Member absent: None

Also attending was Superintendent Chris Swenson, Business Manager Beth Heinze, Elementary Principal Jim Stang, Luke Selken with ICS, Herman Lensing with Star Post and by teleconference call Secondary Principal Angela Safran.

Motion by Martini, second by Ebnet, to approve the amended agenda. Items added: 6.14. Approve Chromebook purchase; 6.15. Accept Food Service Grant; & 6.16. Acknowledge Catered Meal from St. Joseph's Casey General Store. Motion carried. All In Favor. (AIF)

Motion by Feia, second by Opatz, to approve the consent agenda. Items in the consent agenda included: approval of the minutes from the April 15, 2020 Regular School Board meeting and May 6, 2020 Work Session; approval of the schedule of bills in the amount of \$387,563.96 computer checks 84286-84384; approval of the electronic transfer for April \$1,605,881.85; the Treasurer's Report balance per books \$11,152,032.61 for month of April; approval of Policy 713 Student Activity Accounting, Policy 720 Vending Machine, Policy 721 Uniform Grant Guidance, and Policy 802 Obsolete Equipment; accept resignation from Angie Lichy from her current SPED/Preschool Teaching position effective at the end of the 2019-2020 school year; discharge Paraprofessional Danielle Dougherty effective March 27, 2020; revise contracts for the 2020-2021 school year with Anita Dorniden Work Program Teacher from .2 to .3, Jessica Mueller LA Teacher from .8 to 1.0, Ron Makela LA Teacher from .3 to .2; re-authorize Jason Bruns as Teacher on Special Assignment of Activities Director and Dean of Students for the 2020-2021 school year.

On roll call voting in favor: Martini, Feia, Christensen, Meier, Opatz, Ebnet, and Knettel. Voting against: None. Motion carried.

Reports

Mr. Selken reported buildings are all enclosed Elementary brick and drywall is done paint will be next. The playground will no longer be a community build due to the COVID-19 restrictions. The company will construct it in the next couple weeks. The High School glass is up, old walls are being demoed and sheet rock will go up next. The parking lot site work will start June 1st, the cafeteria is demoed out and the footings are going in now.

Aug. 13th was the original completion date. Breitbach wanted a 27 day extension due to the state review & comment taking longer than projected, that was denied due to the Sept. 8th start of school however the completion date was extended to Aug 26th.

Mr. Selken summarized the Change Order #008 presented to the Board for approval later in the meeting.

Mr. Swenson asked Mr. Selken to explain the sprinkler project . He informed the Board that one hallway of classrooms has a different kind of ceiling and sprinkler pipes would have to be

exposed or the ceilings all need to be replaced. He will get estimates to replace ceilings and investigate any additional costs that may be connected to ceiling replacement.

Mr. Swenson reported estimates on some desks, chairs and carpet replacements are being sought, summer activities updates came out today and he is hoping the schools in the area will handle it uniformly, and Mr. Mueller is getting quotes for water softener replacements.

Mr. Stang invited the board to ask questions. Mr. Feia asked about grading Mr. Stang explained that elementary students won't be penalized for distance learning. His staff has decided to use meets expectations, partially meets expectations, or doesn't meet expectations for the fourth quarter on report cards. Mr. Christensen asked if the mini society could be extended to 4th grade for next year since it is such a popular activity in 3rd grade that was eliminated due to distance learning. Mr. Stang will forward the idea of to his staff.

Ms. Martini thanked Mr. Stang and staff for their diligence and hard work throughout the distance learning. Ms. Opatz added that parents and students are very appreciative for the 6th grade staff coordinating a parade for the 6th grade student's graduation. Discussion then took place on students getting closure and saying good-bye, unfortunately there isn't a lot that can be done with that. Ms. Opatz also thanked the staff for all their hard work.

Ms. Safran spoke via teleconference, she apologized for not being present. She reported a small handful of students are doing nothing for distance learning and they will get a failing grade and will have to make that up if it causes them to fail the class. Ms. Safran thanked everybody for their hard work during distance learning. She summarized the Graduation ceremony that will be held on Friday May 29th, 7PM, Drive-In style with one car per family. Shaun Riesner will provide his DJ equipment for sound, Buddy Trucking will provide a flatbed for the stage to make the outdoor ceremony possible. Ms. Safran thanked everyone involved with helping and providing equipment and materials to make this possible. The Graduation will commence with a parade coordinated by a group of parents. The parade will follow the traditional Holdingford Days parade route. Graduation will also be live streamed on Facebook. The Board Chair will be present at graduation and the rest of the board will not be present this year to follow current guidelines. Lastly Ms. Safran reported the Scholarship Awards video was emailed out to recipients and it is on the School Webpage.

Ms. Martini reported items discussed at the BSED meeting included extended school year learning, summer contracts, school district calendar for next year, approval of preliminary budget for 2020-2021, and the lease for additional space is being finalized with Sartell school.

Ms. Heinze reported on revised budget and explained that salary bookings will take place in June so the expenses will appear higher than normal.

Business

Motion by Martini, second by Feia, to approve Building Project Change Order #008 as presented. Items included are update boiler controls; penthouse sprinklers and firewall modifications; additional power and data; architectural revisions; district office finishes, concession demo and duct revision, canopy lighting, slab elevation correction, accelerated schedule cost, winter conditions heat credit, remove mullions added, boiler room drain replacement; and commons restroom finishes. Total amount \$71,294.90. Motion carried. AIF.

Ms. Heinze went through and explained all of the adjustments and revisions from what was originally budgeted to the revised budget. Motion by Feia, second by Opatz, to approve the FY 2019-2020 Revised Revenue and Expenditure Budgets. Motion carried. AIF.

Motion by Opatz, second by Knettel, to approve quote for SMART Boards with carts and sound bars from TIERNEY at a total package price of \$32,149.86. Motion carried. AIF.

Motion by Feia, second by Ebnet, to approve quote for PC replacements from MARCO at a total cost of \$18,591.76. Motion carried. AIF.

Motion by Martini, second by Meier, to approve quote for Teacher replacement machines from Apple Store for Education Institution at a total cost of \$77,139. Motion carried. AIF.

Motion by Martini, second by Ebnet, to approve Milk quote with KEMPS for FY2020-2021 school year as presented. Motion carried. AIF.

Motion by Feia, second by Knettel to approve quote for CNC Milling Machine from Machine & Tool Inc. at a total package price of \$29,245.50. Motion carried. AIF.

Motion by Knettel, second by Martini, to approve quote for TIMESAVER from Wood Machinery Systems at a total package price of \$18,778. Motion carried. AIF.

Motion by Feia, second by Meier, to adopt the Resolution for membership in the Minnesota State High School League. Motion carried. AIF.

The meeting continued with the first reading of Policy 205 Open Meetings and Closed Meetings; Policy 402 Disability Nondiscrimination Policy; Policy 423 Employee-Student Relationships; and New Policy 424 License Status.

Motion by Opatz, second by Feia, to approve quote for Chromebooks with cart from TIERNEY at a total cost of \$18,750.90. Motion carried. AIF.

Motion by Meier, second by Ebnet, to accept a \$5,000 Food Service Grant from No Kid Hungry to offset the additional costs of emergency lunches. Motion carried. AIF.

The Board acknowledged and thanked Casey's General Store of St. Joseph for their "SLICE of Thanks" Catered meal to the front line workers here at Holdingford Public Schools in Honor of Greg Hartung.

Personnel

Motion by Knettel, second by Opatz, for authorization to hire summer cleaners as presented. Voting in favor: Ebnet, Christensen, Opatz, Knettel, and Meier. Abstaining: Martini and Feia. Motion carried.

Motion by Meier, second by Feia, to approve the Resolution Relating to the Termination and Non-Renewal of the Teaching Contract of Probationary Teacher Madison Kealy. On roll call voting in favor: Martini, Feia, Christensen, Meier, Opatz, Ebnet, and Knettel. Voting against: None. Motion carried.

ANNOUNCEMENTS

Work Session May 29, 2020 @ 7:00 PM Graduation in the High School Parking Lot.

Board Work Session June 3, 2020 @ 6:00 PM in the LMC.

POC meeting June 10, 2020 @ 8:00 AM.

Regular Board meeting June 17, 2020 @ 6:00 PM in the LMC

Chair Christensen and the entire Board thanked the staff and administration for all the extra hard work and patience that have gone into distance learning!

The agenda was completed at 7:54 PM with a motion to adjourn by Ebnet, second by Opatz. Motion carried. AIF.

Respectfully Submitted by
Evelyn Martini, Clerk