

## **Minutes for August 15, 2018 School Board Meeting Holdingford Public School**

Chair Mike Higgins called the regular meeting of the School Board of Independent School District #738 to order at 6:00 PM in the LMC.

Pledge was recited. Mr. Higgins thanked Board members for all being at the Referendum Information meeting.

Members present: Ali Kruger, Russ Wolter, Ed Feia, Mike Higgins, and Ben Christensen. Pat Meier arrived at 6:36 PM. Members absent: Meier & Streit

Also attending was Superintendent Chris Swenson, Secondary Principal Angela Safran, Student Member Liz Rudser, Business Manager Beth Heinze, and Com. Ed. Director Kendra Posch.

Motion by Christensen, second by Feia, to approve the amended agenda. Items added: 6.12. Adding Information Session; 6.13. Secondary Annual Report; 7.6. Hire Steven Stoermann Grounds & Maintenance position; 7.7 Hire Karene Anderson Secondary Para position; and 7.8. Re-assignment of Jaime Gerads to Bus Driver. Motion carried. All In Favor (AIF).

Motion by Christensen, second by Wolter, to approve the consent agenda. Items in consent agenda included: approval of the minutes from Aug. 15<sup>th</sup> Reg. Board Meeting, Sept. 5<sup>th</sup> Special Meeting and the Sept. 5<sup>th</sup> Board Work Session; approval of the schedule of bills in the amount of \$534,426.48 computer checks approved 81288--81492; approval of the district activity checks of 011948-011949, which totaled \$408.82; approval of the electronic transfer for August \$1,617,960.78; the Treasurer's report balance per books for the month of August 2018 \$3,667,628.99; approval for Post Prom to sell Dilly Bars at Volleyball & Basketball events for the 2018-2019 school year; and approval of Advisors for 2018-2019 school year. After a brief discussion on solar energy the vote was taken. On roll call voting in favor: Kruger, Wolter, Feia, Higgins, and Christensen. Voting against the same: None. Motion carried. AIF.

Chairperson Higgins welcomed fellow board members and administration.

### **REPORTS**

Superintendent Chris Swenson reported on Stearns County Joint Powers Agreement for the SRO, and he updated the Board on progress on Calendar for Committee meetings.

Liz Rudser Student Member reported there are two foreign exchange students here this year, new teachers and students are getting familiar, fall sports, homecoming plans, and coronation.

Secondary Principal Angela Safran reported on FFA State Fair accomplishments, teacher mentors under the direction of Milissa Walz and that the school year is off to a great start! She reported Open House was well attended at 98%, enrollment update is at a net gain of 4, and Middle School course recovery letters were given to students and mailed to parents as well. Ms. Safran's testing update included AIMS Web testing and MCA Proficiency Percentages Comparisons from spring 2012 to 2018. Holdingford is above state averages in Math, Reading, and Science. Oct. 8<sup>th</sup> is the first Parent Teacher Conference for the year.

BSED Report: Mr. Higgins reported they met at the new Voyagers site, the licensed staff contract was approved, SPED meetings will be held in each District, MDE recognized BSED and all member Districts for zero corrective errors. 18-21 program has moved to SCTCC which is a better fit for this aged students.

Business Manager Beth Heinze reported on general fund monthly expenditures as of August 31, 2018, new payroll clerk has completed the first teacher payroll and it went well. She is now working on MARRS reporting and just finished Audit work.

## BUSINESS

The Board discussed and acknowledged that the positive Review and Comment was received 9/4/2018 from MDE. The official statement reads: Based upon the department's analysis of the school district's required documentation and other pertinent information from sources of MDE, the Commissioner of Education provides a positive Review and Comment. Signed by Brenda Cassellius.

Mr. Swenson summarized the bid for the Chiller hook up. Motion by Feia, second by Christensen, to approve the bid from Sunset Electric for the electrical hook-up portion of the Chiller replacement project in the amount of \$11,000.00. Motion carried. AIF.

Ms. Heinze presented the proposed tax levy. Motion by Wolter, second by Feia, to certify the proposed tax levy at the maximum levy authority. Motion carried. AIF.

Ms. Safran summarized the Targeted services programs for the Elementary & Junior High. Motion by Christensen, second by Feia, to approve Elementary Targeted Services Program Budget. Motion carried. AIF. Motion by Christensen, second by Wolter, to approve Junior High Targeted Services Program Budget. Motion carried. AIF.

The meeting continued with the first reading of Policy 401 Equal Employment Opportunity, first reading of Policy 413 Harassment and Violence, first reading of Policy 419 Tobacco-Free Environment, first reading of Policy 421 Gifts to Employees and School Board Members, first reading of Policy 714 Fund Balances with updated language.

Community Education Director Kendra Posch presented information on adding a 3's School Readiness Preschool Class. A discussion on the needs for SPED students and waiting list of GEN ED students took place. Time line for starting would be mid October. Motion by Meier, second by Feia to approve the additional class. Motion carried. AIF.

The consensus of the Board is to add a Referendum Information Session on Monday or Oct. 29<sup>th</sup> at 7:00 PM with child care provided. Motion by Feia, second by Wolter. Motion carried. AIF.

Secondary Annual Report information was reviewed.

## PERSONNEL

Motion by Christensen, second by Feia, to accept the resignation from Stacy Huls Secondary Para. Motion carried. AIF.

Motion by Christensen, second by Meier, to hire Olivia Benkowski for Husker Kid's Zone Site Leader hourly rate of \$13.15. Motion carried. AIF.

Motion by Wolter, second by Christensen, to hire Olivia Benkowski for 3's Pre-School Para unrepresented hourly rate of \$12.00. Motion carried. AIF.

Motion by Meier, second by Christensen, to approve the Lane Change for Tara Wolford from BS Step 4 to BS30 Step 4. Motion carried AIF.

Motion by Christensen, second by Feia, to approve FMLA Leave for Mindy Arnzen from approximately 10/22/2018 to 1/18/2019. Motion carried AIF.

Motion by Christensen, second by Wolter, to hire Steven Stoermann for Grounds and Maintenance Position at a base rate of \$12.20 per hour. Motion carried AIF.

Motion by Christensen, second by Meier, to hire Karene Anderson for Secondary Para for three days a week at \$11.70 per hour until a full time Para can be acquired. Motion carried. AIF.

Motion by Feia, second by Meier, to reassign Jaime Gerads from Van Route Driver to full time Bus Driver. Motion carried. AIF.

#### ANNOUNCEMENTS

Board Work Session Oct. 3, 2018 @ 6:00 PM in the Boardroom

Referendum Information Meeting Oct. 8, 2018 @ 6:00 PM in the LMC.

Referendum Information Meeting Oct. 29th, 2018 @ 7 PM in the LMC.

Regular Board meeting Oct. 17 @ 5:00 PM in the LMC

The Board acknowledged and thanked the following generous Donators! Central MN Credit Union \$1000 to Preschool Playground; Holdingford Lions \$5,304.75 for Security upgrades; Holdingford Chamber of Commerce \$500 to Husker Hall of Fame; John Roberts for Sweet Corn; and Angie Stang for Cucumbers!

The agenda was completed at 7:16 PM with a motion to adjourn by Christensen, second by Feia, Motion carried. AIF.

Respectfully Submitted by  
Ben Christensen, Clerk