

ISD #738  
Board Work Session Meeting Minutes  
January 3, 2018

Board Chair Higgins called work Session of the School Board of ISD #738 to order in the Board Room at 6 PM

Present: Mike Higgins, Ali Kruger, Pat Meier, Russ Wolter, Ben Christensen, Dale Streit, and Ed Feia.

Absent: None

Also attending: Superintendent Chris Swenson, Business Manager Beth Heinze, and Transportation Director Rodney Ebnet.

Higgins opened the meeting up to discuss Superintendent Goals. Mr. Swenson updated the Board on his communication goal progress. His weekly Board updates will continue and he will incorporate the Communication Audit with the Referendum Survey. Mr. Swenson then updated the board on the development of job descriptions. He has the majority of the Administration Team complete and will now start on the different groups. Upon finalization and Board approval he will meet with the Adm. Team and ask them to sign-off. Mr. Swenson then moved onto the Human Resource Management Goal. He presented the plan for the Secondary Principal hiring process. Mr. Swenson will gather stakeholder input through a survey and possible open forum. The timeline is to post in early March, candidate review during the first week of April, interviews the second week of April, choose candidate mid April and hire in May.

The meeting then moved on to the action steps to be taken following the election. The Board and Administration will start collecting input in a variety of ways from District Patrons. A survey will be available the end of January in the District Newsletter and on the District Website. Mr. Swenson presented a draft of survey and asked the Boards input. He will make the revisions and have it ready the end of January. The Board briefly discussed a timeline for another election, however it was decided to wait for survey results to lay out a time line.

Board member Wolter relayed some concern about the darkness in the back of the parking lot. Mr. Swenson will research, he did state that the back of the parking lot was never finished the last time the lot was redone, therefore no light poles were put up in that part.

Lastly discussion ensued on the Co Rd 17 project for next summer. Mr. Swenson will get in contact with the County to find out details on the project.

Motion to adjourn was made by Christensen at 7:20 PM, second by Kruger. Motion carried. All in favor.

Respectfully submitted by,  
Ben Christensen, Clerk