

Minutes for September 4, 2024  
School Board Work Session  
Holdingford Public School

Chair Opatz called the Work Session of the School Board of Independent School District #738 to order at 6:00 PM in the High School meeting room.

Members present: Evelyn Martini, Elissa Ebnet, Nicole Burg, Lori Opatz, Ed Feia, Rob Knettel and Pat Meier. Absent: None

Also attending was Superintendent Chris Swenson, and Administrative Assistant Linda Zapzalka.

Gail Gilman from MSBA was present via Zoom to lead the District Strategic Planning Process. She introduced herself and asked the group to introduce and tell a bit about themselves. Gail asked for questions; Meier asked for the length of time to expect the process to take. Gail estimates it to take 12-14 weeks. She explained the steps involved. First surveys will be finalized and sent out, committees will be established, listening sessions will be held, then surveys will be closed. Gail will compile all the data from surveys and listening sessions and then meet with the stakeholder groups. Gail will facilitate the complete Strategic Planning process and organize the data into useful information that the Superintendent and Board will meet to review, align goals and wrap-up the process with the creation of a new District Strategic Plan. Tentative dates were set and the process is set to begin approximately 10/8/2024 and to be completed approximately 1/8/2025.

The meeting continued with Chair Opatz sharing Superintendent goal ideas she had gathered from Board members. After discussion the Board and Mr. Swenson decided on three goals for this school year.

1. To research, update and implement the District On Boarding & Off Boarding of employees procedures.
2. To continue to send out weekly email updates to the Board.
3. To prepare a Resolution explaining problems you would like to see the Legislature take action on during the 2025 Legislative session, obtain Board approval and submit to MSBA by 9/20/2024.

There was discussion on other goals that would be difficult to measure success.

Future meeting dates were reviewed.

The agenda was completed at 8:06 PM with a motion to adjourn by Knettel and a second by Ebnet. Motion carried. All in favor.

Respectfully Submitted by  
Pat Meier, Clerk