



HOLDINGFORD PUBLIC SCHOOLS – ISD #738
PO Box 250, 900 5th St, Holdingford MN 56340

Chris Swenson, Ed. D.
Superintendent
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Secondary Principal
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Jim Stang
Elementary Principal
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Beth Heinze
Business Manager
320-746-4306

REGULAR SCHOOL BOARD MEETING
WEDNESDAY, NOVEMBER 13, 2019 6:00PM
HIGH SCHOOL MEDIA CENTER

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL.**
- 2. APPROVAL OF AGENDA**
- 3. CONSENT AGENDA.**
 - 3.1. Approval of the Minutes.
 - 3.2. Approval of the Bills.
 - 3.3. Approval of the Electronic Transfers for Oct. 2019.
 - 3.4. Approve 2019-2020 & 2020-2021 Work Agreement with Principals.
 - 3.5. Approve 2019-2020 & 2020-2021 Work Agreement with Administrative Assistants.
 - 3.6. Approve 2019-2020 & 2020-2021 Revised Work Agreement with Business Manager Beth Heinze.
 - 3.7. Authorization to hire Kids' Zone Childcare Leader Megan Asperheim with a start date of 11/8/.
 - 3.8. Authorization to hire Russell Gardener for FTE Grounds Maintenance Position with a start date of November 4, 2019.
 - 3.9. Authorization to hire Nicole Zellner 2.75 hr/day Food Service Assistant Position with a start date of October 30, 2019.
 - 3.10. Authorization to hire Ron Makela for Long Term Sub for Language Arts Teacher from approximately 2/1/2020 to 4/17/2020.
 - 3.11. Accept donation from Opole Baseball Association for \$200 to help families with negative lunch accounts.
 - 3.12. Accept donation from Holdingford Lions Club for \$750 toward providing snacks for

Priorities

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We will offer a wide variety of electives and support students at all grade levels.
We will be fiscally responsible and maintain a strong culture of open communication.*

Elementary kids.

- 3.13. Annual Review of Policy 410 Family and Medical Leave Policy.
- 3.14. Annual Review of Policy 413 Harassment and Violence and Form 413F.
- 3.15. Annual Review of Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults.
- 3.16. Annual Review of Policy 505 Distribution of Non-school-Sponsored Materials on School Premises By Students and Employees.
- 3.17. Approve Winter 2019-2020 Community Education Instructors.
- 3.18. Approve Winter 2019-2020 Coaches.

4. CITIZEN PARTICIPATION

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

5. REPORTS

- 5.1. Superintendent’s Report.
- 5.2. Student Representative Report.
- 5.3. Principals’ Reports.
- 5.4. BSED Report.
- 5.5. Business Manager Report.

6. BUSINESS

- 6.1. Adopt Resolution Canvassing Returns of Votes of School District General Election.
- 6.2. Authorization to cancel the January 8th, 2020 Work Session and change the January Organizational School Board Meeting date to Wednesday, January 8th, 2020.
- 6.3. Acknowledge Treasurer’s Report for Oct. 2019.
- 6.4. First Reading of Policy 325 Voluntary Employment Policy and Form 325F.
- 6.5. First Reading of Policy 403 Discipline, Suspension, And Dismissal Of School District Employees.

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- 6.6. First Reading of Policy 404 Employment Background Checks and Form 404F.
- 6.7. First Reading of Policy 414 Mandated Reporting of Child Neglect Or Physical Or Sexual Abuse and Reporting Form 414F.

7. PERSONNEL

- 7.1. Authorization to add a Van Route Driver position.

8. ANNOUNCEMENTS & FUTURE MEETING DATES

- 8.1. Upcoming calendar of events.
- 8.2. Work Session December 8, 2019 @ 6:00 PM in Board Room.
Pot Luck followed by meeting.
- 8.3. Regular School Board meeting Wednesday, December 18, 2019 @ 6:00 PM in LMC.
Truth in Taxation Hearing followed by regular meeting.
- 8.4. January 8, 2020 Organizational Meeting @ 6:00 PM in the LMC.

9. ADJOURN

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