



**HOLDINGFORD PUBLIC SCHOOLS – ISD #738**  
**PO Box 250, 900 5<sup>th</sup> St, Holdingford MN 56340**

Chris Swenson, Ed. D.  
Superintendent  
320-746-2196

Kevin Beehler  
Secondary Principal  
320-746-4309

Jim Stang  
Elementary Principal  
320-746-4461

Garrity Gerber  
Business Manager  
320-746-4306

**REGULAR SCHOOL BOARD MEETING**  
**WEDNESDAY, SEPTEMBER 20, 2023**  
**6:00 PM**  
**HIGH SCHOOL MEETING ROOM**

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. CONSENT AGENDA.**
  - 3.1. Approval of the Minutes.
  - 3.2. Approval of the Bills.
  - 3.3. Approval of the Electronic Transfers for August, 2023.
  - 3.4. Acknowledgement of the Treasurer’s Report.
  - 3.5. Approve lane change for Jena Nitz from MS to MS10 Step 4, effective at the start of the 2023/2024 school year.
  - 3.6. Approve lane change for Marian Lyndgaard BS to BS10 Step 14, effective at the start of the 2023/2024 school year.
  - 3.7. Approve lane change for Carrie Jendro from BS to BS10 Step 2, effective at the start of the 2023/2024 school year.
  - 3.8. Approve an additional 15 minutes to the following Para’s day: Karey Gerads, Janet Skroch, Anna Christensen, Patty Jo Halverson, Kaitlyn Zeimetz & Lori Arceneau.
  - 3.9. Approve an additional 30 minutes to Para Carlina Johnson’s day.
  - 3.10. Approve to change the Oct. School Board meeting to Oct. 11, 2023 @ 6:00 PM.
  - 3.11. Call for a Special Closed meeting to follow the October 11, 2023 Regular Board Meeting.
  - 3.12. Approve Fall Community Education Instructors/Coaches.
  - 3.13. Approve Jr/Sr High Fall Coaches.
  - 3.14. Accept donations, \$1,243.65 from PTA for Elementary Agendas, \$8,000 from MN Twins toward the baseball field restoration & A Vision Screener from the Holdingford Lions Club.

#### **4. CITIZEN PARTICIPATION**

The School Board welcomes input from community members and staff. A “Citizen Participation” time is available at the beginning of the meeting. Please adhere to the following guidelines:

- Input should be short (5 minutes or less)
- Comments should be pertinent and respectful
- Try to avoid repeating, new input is best
- The board will not allow personnel to be discussed during the meeting due to data privacy rules. If you have concerns, they should be directed to the Superintendent's office.

When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the School Board Chair may choose to allow more citizen input during that particular agenda item. The School Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

#### **5. REPORTS**

- 5.1. Superintendent’s Report.
- 5.2. Principals’ Reports.
- 5.3. BSED Report.
- 5.4. Business Manager Report.

#### **6. BUSINESS**

- 6.1. Establish the date and time of the Truth in Taxation Meeting.
- 6.2. Certify proposed tax levy.
- 6.3. Appoint Election Judges.
- 6.4. Pep Band Participation.
- 6.5. High School Parking Lot safety concerns.
- 6.6. First reading of Policy 406 Public and Private Personnel Data.
- 6.7. First reading of Policy 427 Workload Limits For Certain Special Education Teachers.

#### **7. PERSONNEL**

- 7.1. Approve the 2023-2024 & 2024-2025 Work Agreement with the American Sign Language Interpreter Genelle.
- 7.2. Approve the 2023-2024 & 2024-2025 Work Agreement with Grade III and Grade IV Food Service Employees.
- 7.3. Approve the 2023-2024 & 2024-2025 Work Agreement with the Technology Director Lance Feia.
- 7.4. Approve the 2023-2024 & 2024-2025 Work Agreement with the Food Service Director Jan Notch.
- 7.5. Authorization to hire Paige Fiedler for Kids’ Zone Assistant with a start date of 9/6/2023.
- 7.6. Accept resignation from Becca VanHeel Preschool 3’s Para position effective 8/23/2023.
- 7.7. Authorization to hire Rachel Varner for the 3’s Preschool Para and to cover 4’s School Readiness

Lunch Breaks.

- 7.8. Accept resignation from Kim Eikmeier Secondary Para effective 8/21/2023.
- 7.9. Accept resignation from Diane Hartung Elementary Para effective 8/18/2023.
- 7.10. Accept the resignation from Megan Asperheim Kids' Zone Site Leader effective 8/25/2023.
- 7.11. Authorization to hire Kari Dombrovski for Fourth Grade LTS Teacher from approximately 10/10/23-12/21/23.
- 7.12. Authorization to hire Lynn Beuning for First Grade LTS Teacher from approximately 12/7/23-2/29/24.

**8. ANNOUNCEMENTS & FUTURE MEETING DATES**

- 8.1. School Board Closed Meeting following the September 20, 2023 Board Meeting.
- 8.2. School Board Meeting October 11, 2023 @ 6:00 PM in the HS Meeting Room.

**9. ADJOURN**