

ISD #738  
Work Session Meeting Minutes  
October 2, 2019

Present: Ben Christensen, Evelyn Martini, Pat Meier, Russ Wolter, Ed Feia, Dale Streit, Mike Higgins, Secondary Principal Angela Safran, RSO Eric Schultz, Elementary Principal Jim Stang, Dean of Students Jason Bruns, and Superintendent Chris Swenson. Absent: None  
Meeting called to order in the Board Room at 5:58 p.m. by Chairperson Christensen.

Citizen Participation concern from 9/18/19 Board meeting was summarized by Mr. Swenson. Ms. Safran presented a flow chart on the Bullying procedure and process. This shows a clear picture of the procedure used in these type of situations. Deputy Schultz was brought into the case and upon his investigation it was determined that there was not any evidence that crossed legal boundaries of Bullying. Minnesota Department of Education's Bullying qualifying definition states an unequal status of power. The case was then turned over to Mr. Bruns. He presented the Bullying Incident Report form that is available on the school webpage or from any of the offices. Mr. Bruns then explained the process he goes through to try and resolve the issues. Moving forward the administration will track any future actions and communicate any concerns with parents. This would be the process in all situations.

Mr. Stang said in many cases that are brought to administration, the incident has been happening for sometime before it is brought to them and there is nothing they can do if they don't know. Mr. Wolter emphasized the importance of documentation and communication with parents to reassure them that the concern is being dealt with. Ms. Safran informed the Board that the consequences can't be revealed due to data privacy laws and most of the time the victims want that information but legally it can't be shared.

Mr. Swenson reported he met with Breitbach last week and the construction fence is up and they will start digging soon for the classroom addition. He updated the Board on the gas line located on the front of the building causing a bit of a delay. Breitbach assured Mr. Swenson that with in 3-4 weeks they will start digging in the front and will be starting the commons entrance portion also. Furniture company Innovative, will be coming out in 2-3 weeks to start looking at office and classroom furniture. The Bus Garage Stall is still going to be done but there are some City Ordinances that need to be satisfied before that part can be done. Mr. Swenson informed the Board of the POC meeting date change. They will now meet monthly on the second Wednesday of the month at 8:00 AM in the Board Room.

Mr. Swenson's goals were reviewed and set.

Goal 1. The Superintendent will (School Board and Superintendent determined) work with stakeholders to determine if eLearning/digital learning/blizzard bags are a viable and desired option for Holdingford Public School.

Goal 2. The Superintendent will (School Board and Superintendent determined) work with stakeholders to develop a Portrait of a Graduate that will guide the direction of the Holdingford School District. The plan is to have a small group go to training through MREA and that group will bring back the training for a larger group. Mr. Swenson talked to MREA this week and he is still waiting on them to schedule the training.

The Book Club is one of Mr. Swenson's goals carried over from last year. He has chosen a book called Deep Learning and is inviting staff to participate.

Board goals were discussed and set.

1. Visibility, in the community and at school events.

2. Board Member Education, members are encouraged to attend MSBA Phase 1-4 trainings, the MSBA Conference as a whole Board, and other MSBA training sessions that are offered. The members that attend separate trainings are asked to bring the information back and share at the next work session.
3. Maintain Fund Balance and start setting aside reserves to make larger furniture/equipment/capital purchases. This is in addition to the ten-year plan.
4. The School Board will (School Board and Superintendent determined) work with stakeholders to develop a Portrait of a Graduate that will guide the direction of the Holdingford School District.

Mr. Christensen reported on the Com. Ed Advisory Council meeting held 9/23/19. At the meeting Director Ms. Posch presented participation numbers from summer and early fall, new preschool playground renderings, and classes being offered late fall and winter. She asked for input from the committee on new class ideas and programs to offer and reported she would like to work together with the new Art in Motion Facility.

Ms. Posch then gave a preliminary update on the Audit. She reported the fund balances are making nice gains. The final Audit numbers will be available following the October 16<sup>th</sup> board meeting.

Next Board meeting is Oct. 16<sup>th</sup>, 2019 at 5:00 PM.

The next work session is scheduled for Nov. 6<sup>th</sup>, 2019 at 6:00 PM.

Christensen entertained a motion to adjourn at 7:17 PM. Motion by Higgins, second by Streit. Motion carried. All In Favor.

Respectfully Submitted by  
Clerk, Dale Streit